



SELF STUDY REPORT

FOR

3rd CYCLE OF ACCREDITATION

CH. MANI RAM GODARA GOVERNMENT COLLEGE FOR WOMEN

**CMG, GOVT. COLLEGE FOR WOMEN, BHODIA KHERA
125050**

<http://gcwbhodiakhera.ac.in>

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

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1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

CMG Government College for Women, Bhodia Khera (Fatehabad) has made remarkable progress in all spheres since its inception in July, 1998. Being a college dedicated to the education of women, it provides easy access to quality higher education to the girls. The institution has a spacious girls hostel with all the facilities. The college has lush green ground, library, well-equipped Science Labs, Computer Labs, ICT enabled conference hall and capacious classrooms. The good study environment and the participative work culture govern the functioning of the college. The college administration and staff are committed to their work in order to meet the demands of changing educational requirements. The institution emphasises on the all round development of the students' personality so that they can meet the challenges of life with confidence.

The holistic development of students is the main motto of the institution and it is making all efforts to meet this aim. Starting with the minimum requirements, the college has progressed by leaps and bounds and has undergone a complete transformation. During the last five years, the college has progressed in many spheres. The post graduate programs are opting CBCS system. B.Sc. medical and M.A. Political science are introduced in the last five years. The physical infrastructure is augmented and maintained from time to time to provide physical facilities to the students. Various co-curricular/extracurricular and extension activities are organized frequently and the students' participation is remarkable. The addition of innovative online learning modules is a forward step in the difficult time of unprecedented COVID-19 pandemic. The staff members are working hard under the effective leadership of the worthy Principal and following the visionary policy guidelines given by Higher Education Commissioner, Haryana and Director General, Higher Education.

The institution is B+ NAAC accredited since 2016 and is in the process of the third cycle of NAAC accreditation. The A&A process is, indeed, a way to document all college activities and facilities during the last five years. The present SSR has been prepared with utmost comprehensiveness and in accordance with the demands of NAAC.

Vision

All-round development of the students to meet the challenges of life with confidence and success.

Mission

- To instill scientific zeal and develop skilled human resources to meet contemporary challenges
- To provide young adult learners with the environment to inculcate their ethics
- To facilitate them with opportunities to hone leadership potential by giving them various responsibilities as members of NSS and Editorial Group of the college magazine etc.
- To sensitize learners towards inclusive social concerns, human rights, gender and environment issues by celebrating days relating to these topics and organizing various guest lectures and competitions.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

1. CMG Govt. College for Women, Bhodia Khera is a college dedicated to the education of girls. It caters to the educational needs of girl students .
2. Eco-friendly and well-maintained campus is there.
3. The institution has a good vision infused with moral values.
4. Many teachers are members of UG Board of Studies of University.
5. Feedback is collected from various stakeholders and action is taken over it.
6. Twenty-two teachers of the institution are Ph.D. degree holders.
7. NSS units, Women Cell, Legal Literacy Cell and Subject Societies strive to ensure the all-round development of the personality of the students.
8. Adequate infrastructure is available for teaching learning process. Fully-equipped and ICT-enabled conference hall is available for organisation of various events.
9. One fully-automated and fully air-conditioned library with e-resources is available.
10. Wireless internet is available in the form of Wi-Fi in the college.
11. Students' performance in sports is excellent.
- 12 Residential flats are available for staff. Accommodation for the students is also available in the form of in situ hostel.
13. All the teachers are enthusiastic and committed to the welfare of the students.
14. The output and publication of research papers is commendable and participation in seminars, conferences, workshops, and FDPs is also remarkable.
15. Participation of students in extra-curricular activities is appreciable.

Institutional Weakness

- 1 Add-on courses and certificate courses are yet to be introduced.
- 2 Collaboration with external agencies needs to be made stronger.
3. Smart classrooms need to be increased.
- 4.Placement of students needs to be strengthened.

5. College teachers should be allowed to work as research supervisors.

Institutional Opportunity

1. Covid-19 pandemic has given the college an opportunity to strengthen the usage of ICT in teaching and learning.
2. Alumni association needs to be more functional to provide the students with opportunities to learn from the alumni of the college.
3. With the availability of ICT-enabled classrooms and conference hall, job oriented courses can be introduced.
4. Career counseling may be strengthened by keeping the students constantly in touch with their mentors.

Institutional Challenge

1. The progression of students in higher education is a challenge due to familial and financial circumstances of rural students. The complete data of the progression of the passed out students is extremely difficult to compile as all the alumni are not in touch with the college.
2. Communication skills, particularly in English, is a challenge due to the rural background of students.
3. Collaboration with external agencies is a challenge.
4. The deputation of the staff in administrative and non-academic activities like election duties, pandemic duties, making of voter IDs, driving licences, and passports, etc. is a hurdle and it hampers the teaching-learning routine.
5. The chances of campus placements are few as the college does not have direct contact with the MNCs owing to the lack of proper mechanism.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

The institution follows curriculum designed by the affiliating university i.e. CDLU, Sirsa. The college follows the academic calendar provided by the university and all the faculty members prepare their monthly lesson plans to complete the syllabi in time. Class tests are given in each semester for evaluation. Two assignments per subject need to be submitted by every student in each of the semesters. Internal assessment is prepared according to the university norms and is uploaded digitally on the portal of the university. Practical examinations are conducted according to the examination schedule provided by the university. Evaluation of practical as well as theory examinations are done in time. The institution has well planned curriculum delivery and documentation. Faculty members use the reference books and provide the notes to the students. The

teachers organise quizzes so that students can be motivated to prepare for competitive exams. Group discussions, cross questioning, classroom seminars are also organised for better understanding of the topics and to overcome the hesitation. To make teaching more effective, they use the ICT assisted methods like online lecture through google classroom, Google meet, PowerPoint presentation, YouTube lectures, EPG pathshala and many more online platforms. CBCS has implemented in Post graduate course since 2017. To enhance the professional and field skills of the students, extension lectures are organised by inviting experts from various industries, institutions and IT fields. Women Cell organises various activities to empower the students to make them self reliant. Seminar and lectures are conducted to inculcate moral values in the students. Students are motivated to participate in social awareness programs like gender sensitization, drug abuse etc. An Eco Club is there in the college for preserving the environment within and without the periphery of the college. Various plantation drives have been organised by the Eco Club in the last few years. Environment studies encourage students to investigate how and why things happen, and make their own decisions about complex environmental issues. Feedback is taken from all stakeholders and action is taken after carefully analysing the feedback.

Teaching-learning and Evaluation

Admissions in the college take place in a fair merit based manner with a completely systematic online platform designed by the DHE Haryana. Average enrolment percentage of the last five years i.e. 2016-21 is 68.27. During the admission, seats are always filled by strictly following the guidelines of the state reservation policy. Average percentage of seats filled against reserved categories is 76.32. After the admissions, students are taught as per their learning abilities as some of them are slow learners while others are advanced learners. The ratio of the students and full-time teachers in college is remarkably good. Student-teacher ratio in the latest completed academic year was 33:1. In the last 5 year, this ratio has improved as some more teachers have joined the college recent years.

For enhancing learning experiences teachers adopt many methods i.e. lecture method, computer-assisted method, experiment method, etc. Recently, due to COVID-19, teachers had to explore many online methods for making learning more effective. Faculty members use many ICT enabled tools for making the teaching-learning process more effective. In addition, the college staff members strictly follow the mentor group system. Every year students are allotted to the mentors so that they can inspire the students for their bright career.

Average percentage of full-time teachers against sanctioned posts during the last five years is 90.41. The average percentage of full-time teachers with Ph.D. during the last five years is also 38.1. This data clearly indicates that well-qualified teachers are involved in the teaching process in the college.

The college has a transparent and robust evaluation process. The end-semester examinations at the college are conducted by the university and the students appear at the center allotted to them by the university.

Average pass percentage of students during the last five years is 58.86. Majority of the students, admitted in college, belong to rural areas, backward communities and economically weaker sections of the societies, yet results are satisfactory. Overall the college is working fine for the well being and growth of students from various sections of society and is contributing positively in nation building.

Research, Innovations and Extension

The institution is continuously working in this regard. One national seminar has been organised where faculties from various institutions participated and shared knowledge. A workshop on bibliography was organised where students came to learn about various concepts of bibliography and citation. Panel discussions and extension lectures are organized in the college at regular intervals. Further, 55 research papers of the faculty members have got published in various national and international journals. Among them, 29 research papers are published in journal listed in UGC CARE list and Scopus, while other research papers are published in recognised indexed journals. The faculty of the college has written and got published nine books by publishers of repute.

Different extension activities have been conducted by various committees of the college such as NSS, Women Cell, Red cross, Legal Literacy and Cultural Committee and academic departments of the college. The village of Bhodia Khera and Hans Colony of Fatehabad have been adopted by NSS units of the college. One-day and Seven days camps are organized by NSS. Various activities like Nukkad Natak, rallies, cleanliness drive, extension lecture, rangoli competition, speech, debate, poster making slogan writing and competitions etc. are organised. Topics of activities relate to social issues, evils, upliftment like women empowerment, health and safety, traffic rules, legal literacy, energy, water, HIV, First AIDS etc. The cultural committee organizes cultural events like Talent Hunt Competition and Parwaz, the annual function of the college.

Sports meet is also organized in college annually. Sports teams of college participate in intra-college and inter-college events. Science exhibition is also organised in college. Here students take active participation in the events organised by the departments of Chemistry, Physics, Botany, Geography, Psychology etc. Different academic departments organize departmental activities like GD, PPT, cultural, AD MAD show, Extempore, Quiz, Poster, Slogan etc. Further to ensure the Holistic development of students, workshops, and training like self-defense training, Yoga, Cyber crime against women etc. are also organised. Students are made aware about their voting rights by activities of Voter ID Committee.

Infrastructure and Learning Resources

The college has adequate infrastructure for creating a positive environment for teaching and learning. The campus includes classrooms (32), smart classrooms, ICT enabled conference hall and laboratories (19). There are 101 computers in the computer labs. The Language Lab of college helps students in learning the basics of English.

There are two permanent stages for organising various cultural events. A large auditorium is also there. Students enthusiastically participate in the cultural and sports events. There are courts available for various indoor and outdoor games. There are various compatible spaces for yogic and other physical exercises.

The college library is fully automated with SOUL software. It was automated in the year 2017-18. The library has around 12,832 textbooks, 999 reference books, 4 journals, INFLIBNET e-journals, and a fully air-conditioned reading hall with various newspapers and the latest magazines for the preparation of current affairs. There are e-resource subscriptions in the library. Students can search for books online.

There are three computer labs with 20 computers in each. Wired and wireless internet is available in every lab. There are two computer instructors to instruct the students. There is also Learning Management System (LMS) which facilitates in online teaching. The resources of the college are utilised properly. The material resources are maintained and look after properly. The central time table of the college is prepared in the starting of the session. Lesson plans are strictly adhered by the teachers in order to efficiently utilise human resources of the

college.

Student Support and Progression

The college imparts knowledge in soft skills, language and communication skills, and life skills. Almost 850 students have been guided during the last five years to compete in various competitive exams. The institution has constituted committee to deal and resolve sexual harassment cases. No complaints regarding sexual harassment has been filed during the last five years. The college awards scholarships to the meritorious students belonging to the any of the categories. In the session 2020-21, 137 students have been benefitted from this scheme.

Ten participants or teams have been awarded medals in sports at university, state, national and international levels. Parwaz and Talent Hunt competitions are organised every year to harvest the talents of students and the students are motivated to participate in university or state-level programmes.

Many of the passed out students from the college take up higher studies. Many of the students have qualified for state or national level eligibility tests. The college has an active Alumni Association which organises the Annual Alumni Meet (except the teaching sessions after the outbreak of Covid-19 pandemic) to keep them in touch with the progression the institution has made in the last year. The association keeps the record of their progress as well.

Governance, Leadership and Management

Keeping in view the vision of the college, students are provided leadership opportunities through their participation in NSS and as student editors in the college magazine. Besides, faculty members are also provided leadership through IQAC, Academic Council, and various administrative, management, and departmental committees as coordinators, convenors and members. Being a government college, the institution not only sanctions Duty leave to the teachers to participate in workshops, seminars, conferences but also allows them to attend Orientation Programme, Refresher Course, FDPs, short term courses etc. Consequently, **113** teachers have attended such courses. Besides, regular employees are provided all the retirement benefits such as Gratuity, Leave Encashment, CPF and EPF, etc. The teachers are evaluated through ACRs containing information relating to subjects taught, lectures delivered, teaching methods applied, participation in examination and evaluation activities, academic & professional growth, involvement in extra-curricular activities and, research work.

Since its inception on 25th of July, 2012, IQAC has commenced a number of good practices in the institution. Two most important among them include lesson plan and feedback from the students, alumni, teachers and parents. All the teachers prepare their monthly lesson plan and teach accordingly. Feedback is collected relating to infrastructure, teaching-learning process, new courses and other issues. On the basis of feedback, tremendous improvement has been done in teaching-learning process and infrastructure. A modern and state-of-art science block, seminar-cum-conference hall, vehicles stand, etc. have been erected in the college in last five years. Institutional review of teaching learning reforms has resulted in more ICT enabled classrooms having the contemporary technology where the teachers interact with the students by using audio-visual aids. Besides special attention is directed towards new comers along with weak students and advanced learners by not only organizing orientation programmes at the college as well as at the departmental level at the beginning of the session but also ensuring peer learning along with remedial classes and lectures by experts.

Institutional Values and Best Practices

Institutional Values:

The college tries to inculcate good values among all the students and staff members to do their duties sincerely towards the institute and towards the nation. This is done by organising various activities. The students are encouraged to conserve energy. They are told to switch off lights and fans when these are not in use on the campus as well as at home. Tree plantation drives are organised frequently for making a positive contribution in the protection of rapidly depleting environment. Various hortative lectures are arranged to make the students environmentally aware. NSS units of the college organise swachhta programmes in the college from time to time. The lectures are regularly organised to sensitize the students towards cleanliness and hygiene issues. Patriotism is also instilled among students by celebrating Independence Day, Vijay Diwas, Sanvidhan Diwas, Republic Day etc. in the college.

Best Practices:

This college promotes higher education of the students of the area. The courses offered by the college include B.A., B.Sc. Medical, B.Sc. Non Medical, B.Sc. Computer Science and B.Com.; the college also runs four P.G. courses: M.A. Hindi, M.A. Economics, M.A. English, and M.A. Political Science that help students to go for higher education from a college that is very convenient to reach. The strength of the college averages around 1800 in the last five years. It will definitely improve the ratio of the girl child education of the district as the education of one girl means the education of two families, and it ultimately results in the formation of a long chain. In addition to this, four alumni of this college are now working as regular faculty members of this college and two are working on contractual basis. One of the alumni (Suman Kharbas) cracked UPSC exam in the year with AIR 158 and many other students are serving in the government and private sectors. The students of this college are also doing very well in the field of sports and cultural activities. One of the students has been selected in the national team of Kabaddi. The college library has sought appreciations from district administration for its infrastructure and excellent working.

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	CH. MANI RAM GODARA GOVERNMENT COLLEGE FOR WOMEN
Address	CMG, Govt. College for Women, Bhodia Khera
City	Fatehabad
State	Haryana
Pin	125050
Website	http://gcwbhodiakhera.ac.in

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal	Rajesh Mehta	01667-226176	9416090099	-	cmggcwbhoriakhera@gmail.com
IQAC / CIQA coordinator	Kavita Rani	-	9728239893	-	karya4@gmail.com

Status of the Institution	
Institution Status	Government

Type of Institution	
By Gender	For Women
By Shift	Regular Day

Recognized Minority institution	
If it is a recognized minority institution	No

Establishment Details	
Date of establishment of the college	07-07-1998

University to which the college is affiliated/ or which governs the college (if it is a constituent college)

State	University name	Document
Haryana	Chaudhary Devi Lal University	View Document

Details of UGC recognition

Under Section	Date	View Document
2f of UGC	01-01-2003	View Document
12B of UGC	01-01-2003	View Document

Details of recognition/approval by stationary/regulatory bodies like AICTE, NCTE, MCI, DCI, PCI, RCI etc (other than UGC)

Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day, Month and year (dd-mm-yyyy)	Validity in months	Remarks
No contents				

Details of autonomy

Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?	No
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Recognitions

Is the College recognized by UGC as a College with Potential for Excellence (CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	CMG, Govt. College for Women, Bhodia Khera	Rural	8.6625	12512

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BCom,Bcom	36	Senior secondary	English,Hindi	480	154
UG	BA,Ba	36	Senior secondary	English,Hindi	1200	1086
UG	BSc,Bsc Nm	36	Senior secondary	English,Hindi	240	75
UG	BSc,Bsc Medical	36	Senior secondary	English,Hindi	120	73
UG	BSc,Bsc Cs	36	Senior secondary	English,Hindi	240	36
PG	MA,Ma Hindi	24	Graduation	Hindi	80	77
PG	MA,Ma English	24	Graduation	English,Hindi	80	42
PG	MA,Ma Economics	24	Graduation	English,Hindi	80	67

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	0				7				46			
Recruited	0	0	0	0	3	4	0	7	19	20	0	39
Yet to Recruit	0				0				7			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				5			
Recruited	0	0	0	0	0	0	0	0	2	3	0	5
Yet to Recruit	0				0				0			

Non-Teaching Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				15
Recruited	7	4	0	11
Yet to Recruit				4
Sanctioned by the Management/Society or Other Authorized Bodies				17
Recruited	12	4	0	16
Yet to Recruit				1

Technical Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	2	3	0	9	8	0	22
M.Phil.	0	0	0	1	0	0	1	6	0	8
PG	0	0	0	0	1	0	9	6	0	16
UG	0	0	0	0	0	0	0	0	0	0

Temporary Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	1	0	0	1
M.Phil.	0	0	0	0	0	0	0	1	0	1
PG	0	0	0	0	0	0	1	2	0	3
UG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties				
Number of Visiting/Guest Faculty engaged with the college?	Male	Female	Others	Total
	0	0	0	0

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	0	0	0	0	0
	Female	1424	0	0	0	1424
	Others	0	0	0	0	0
PG	Male	0	0	0	0	0
	Female	226	0	0	0	226
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years

Programme		Year 1	Year 2	Year 3	Year 4
SC	Male	0	0	0	0
	Female	358	450	357	470
	Others	0	0	0	0
ST	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
OBC	Male	0	0	0	0
	Female	463	458	268	385
	Others	0	0	0	0
General	Male	0	0	0	0
	Female	879	928	1221	834
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	9	0	0	0
	Others	0	0	0	0
Total		1709	1836	1846	1689

1. Multidisciplinary/interdisciplinary:	The institution is ready to offer the courses in inter discipline (Like in different streams humanities, Sciences and Commerce). The students can opt the multidisciplinary subjects.
2. Academic bank of credits (ABC):	By offering the different discipline subjects, the students can earn many credits in undergraduate and post graduate courses. Post graduate courses are already running in credit base system.
3. Skill development:	The students will be able to develop the skills for different vocations like entrepreneurship, small scale business, counselling in different fields, psychotherapies, educational guidance, psychological assessment, behavior modification, personality development etc.
4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):	No online courses are run by this institution. But the institution is ready and have adequate infrastructure if the University offers such programs to the institution.
5. Focus on Outcome based education (OBE):	College is focused on outcome based education . For example, in home science, the students learn to make many household articles and in commerce, how they can do small scale business etc. They will develop the special skills for cooking and run their food related stalls etc. In psychology, they will help the community/ society to improve the mental health. They will help the students in school counselling , educational and vocational guidance etc. They will run the personality development program in different sectors.
6. Distance education/online education:	The institution doesn't run distance education programs. It is abide by the rules of affiliating University. Although in the period of Covid-19 pandemic, students have been given education with online modes. Institution is ready and have adequate infrastructure if the University offers such programs to the institution.

Extended Profile

1 Program

1.1

Number of courses offered by the Institution across all programs during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
24	24	20	24	23
File Description		Document		
Institutional data prescribed format		View Document		

1.2

Number of programs offered year-wise for last five years

2020-21	2019-20	2018-19	2017-18	2016-17
8	8	8	9	8

2 Students

2.1

Number of students year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
1625	1689	1846	1836	1806
File Description		Document		
Institutional data in prescribed format		View Document		

2.2

Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
413	413	374	382	425

File Description	Document
Institutional data in prescribed format	View Document

2.3

Number of outgoing / final year students year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
558	650	667	539	516
File Description	Document			
Institutional data in prescribed format	View Document			

3 Teachers

3.1

Number of full time teachers year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
48	45	43	42	35
File Description	Document			
Institutional data in prescribed format	View Document			

3.2

Number of sanctioned posts year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
53	47	47	47	47
File Description	Document			
Institutional data in prescribed format	View Document			

4 Institution

4.1

Total number of classrooms and seminar halls

Response: 33**4.2****Total Expenditure excluding salary year-wise during last five years (INR in Lakhs)**

2020-21	2019-20	2018-19	2017-18	2016-17
10.31	6.95	31.50	11.98	10.76

4.3**Number of Computers****Response: 107**

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1 The Institution ensures effective curriculum delivery through a well planned and documented process

Response:

Institution has well planned curriculum delivery and documentation. The college follows curriculum designed by affiliating university i.e. CDLU, Sirsa. The college follows the academic calendar provided by the university and all the faculty members prepare their monthly lesson plans to complete the syllabi within stipulated time and deliver the lectures accordingly. Reference books are used by them, and they also provide the notes to the students. The teachers organise quizzes so that students can prepare for competitive exams. Group discussions, cross-questioning, and classroom seminars are also organised for better understanding of the topics which would ultimately lead to students' overcoming the hesitation. For making teaching more effective, the teachers use the ICT methods like online lectures through google classroom, google meet, powerpoint presentation, youtube lectures, EPG pathshala and many more online educational platforms. Classroom tests are given which are evaluated and the students are communicated their shortcomings. Two assignments per semester per subject are assigned to the students to hone their presentation skills.

Note : Link of lesson plans prepared by the teachers is given for additional information.

File Description	Document
Link for Additional information	View Document

1.1.2 The institution adheres to the academic calendar including for the conduct of CIE

Response:

The institution follows curriculum designed by the affiliating university i.e. CDLU, Sirsa. The college follows the academic calendar provided by the university and all the faculty members prepare their monthly lesson plans to complete the syllabi in time. Class tests are given in each semester for evaluation. Two assignments per subject need to be submitted by every student in each of the semesters. Internal assessment is prepared according to university norms and are uploaded digitally on the portal of the university. Practical examinations are conducted according to the examination schedule provided by

the university. Evaluation of practical as well as theory examinations are done in time. Results are declared by the university as per academic calendar.

File Description	Document
Upload Additional information	View Document

1.1.3 Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the last five years

1. Academic council/BoS of Affiliating university
2. Setting of question papers for UG/PG programs
3. Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
4. Assessment /evaluation process of the affiliating University

Response: B. Any 3 of the above

File Description	Document
Institutional data in prescribed format	View Document

1.2 Academic Flexibility

1.2.1 Percentage of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

Response: 37.5

1.2.1.1 Number of Programmes in which CBCS / Elective course system implemented.

Response: 3

File Description	Document
Institutional data in prescribed format	View Document

1.2.2 Number of Add on /Certificate programs offered during the last five years

Response: 0

1.2.2.1 How many Add on /Certificate programs are offered within the last 5 years.

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
List of Add on /Certificate programs	View Document

1.2.3 Average percentage of students enrolled in Certificate/ Add-on programs as against the total number of students during the last five years

Response: 0

1.2.3.1 Number of students enrolled in subject related Certificate or Add-on programs year wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Details of the students enrolled in Subjects related to certificate/Add-on programs	View Document

1.3 Curriculum Enrichment

1.3.1 Institution integrates crosscutting issues relevant to Professional Ethics ,Gender, Human Values ,Environment and Sustainability into the Curriculum

Response:

To hone the professional and field skills of the students, extension lectures are organised by calling the experts from various industries, institutions and IT fields. Women Cell organises various activities to empower the students to make them self-reliant. Seminar and lectures are conducted to inculcate moral values in the students. Students are motivated to participate in social awareness programs like gender sensitization, drug abuse etc. An Eco Club is there in the college for preserving the environment within as well as without the campus. Various plantation drives have been organised by the Eco Club in the last few years. Environment studies encourage students to conduct research, investigate how and why things happen, and make their own decisions about complex environmental issues.

1.3.2 Average percentage of courses that include experiential learning through project work/field work/internship during last five years

Response: 6.2

1.3.2.1 Number of courses that include experiential learning through project work/field work/internship year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
01	01	02	02	01

File Description	Document
MoU's with relevant organizations for these courses, if any Average percentage of courses that include experiential learning through project work/field work/internship	View Document

1.3.3 Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)**Response:** 5.11**1.3.3.1 Number of students undertaking project work/field work / internships**

Response: 83

File Description	Document
List of programmes and number of students undertaking project work/field work/ /internships	View Document

1.4 Feedback System**1.4.1 Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders 1) Students 2)Teachers 3)Employers 4)Alumni****Response:** C. Any 2 of the above**1.4.2 Feedback process of the Institution may be classified as follows: Options:**

- 1.Feedback collected, analysed and action taken and feedback available on website
- 2.Feedback collected, analysed and action has been taken
- 3.Feedback collected and analysed
- 4.Feedback collected
5. Feedback not collected

Response: E. Feedback not collected

File Description	Document
Upload any additional information	View Document
URL for feedback report	View Document

NAAC

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1 Average Enrolment percentage (Average of last five years)

Response: 69.08

2.1.1.1 Number of students admitted year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
1744	1678	1832	1846	1744

2.1.1.2 Number of sanctioned seats year wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
2520	2520	2660	2660	2444

File Description	Document
Institutional data in prescribed format	View Document

2.1.2 Average percentage of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy) during the last five years (exclusive of supernumerary seats)

Response: 71.76

2.1.2.1 Number of actual students admitted from the reserved categories year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
349	342	96	308	362

File Description	Document
Average percentage of seats filled against seats reserved	View Document

2.2 Catering to Student Diversity

2.2.1 The institution assesses the learning levels of the students and organises special Programmes for advanced learners and slow learners

Response:

Admissions in our college take place in a fair merit-based manner with the help of online admission platform designed by the DHE, Haryana. With the commencement of the classes, students are identified as slow and advanced learners on the basis of their performance in class, unit tests and their scores in lower classes. Most of the students admitted in our college belong to rural areas, economically weaker families and backward communities of the society. Gaps in their learning skills are necessary to be filled for the upliftment of the society. The college has well-designed methods for the overall growth of the students belonging to both slow as well as advanced learner groups.

Methods adopted for slow learners:

- Remedial classes are conducted for slow learners in order to improve their subject knowledge.
- Engaging them in group study with advanced learners. This method also improves the teaching and guiding skills of advanced learners.
- Slow learners are counselled academically by the mentors and counseling cell.
- Bilingual explanation and discussion using PPTs for slow learners so that they are able to follow the topic.

Methods adopted for advanced learners:

- Special coaching classes for the advanced learners are arranged so that they can secure university ranks.
- Coaching is also given in skill development programs like spoken English, reasoning and general aptitude for placement.
- Seminars on special topics are organised for the benefit of the students.
- Providing them additional learning and reference material.
- The students of PG classes are encouraged for research activities like presenting papers in seminars/conferences/workshops, reading journals in E-library and writing articles.
- They are motivated to participate in extracurricular activities, exhibitions and cultural competitions.

2.2.2 Student- Full time teacher ratio (Data for the latest completed academic year)

Response: 33.85

2.3 Teaching- Learning Process

2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Response:

To enhance learning experience, the faculty members adopt many IT based strategies like computer-assisted teaching methods, project and field work, experiments, and interaction etc. Many teachers use the conventional black-board presentation methods along with charts, especially in the subjects of Mathematics, Commerce and Economics. Some teachers use PPTs and computer-based materials for teaching to make learning interesting besides the conventional methods of teaching like oral presentation. Recently, owing to the increasing dependency on the online teaching due to the COVID-19 pandemic, teachers had to explore many online methods to make teaching more effective. Some teachers have made it an integral part of their teaching to record lecture and share them via online platforms like You-tube, Vimeo etc., while others have chosen online meeting app's like Google Meet, Zoom and Webex etc. Some student-centric teaching methods are given below:

Project methods: The project work stimulates students' interest in the subject and provide them opportunities of freedom of thoughts and free exchange of different views. As per the requirement of syllabi, the project work is undertaken in PG as well as UG classes.

Interactive methods: The faculty members make learning interactive with students by motivating them to participate in group discussions, subject quizzes, news analysis, educational games, discussions, questions and answers on current affairs etc. Classroom discussion in various topics are conducted. The unit of NSS, Department of Political Science, and Department of Psychology organize interactive sessions many times during an academic calenders.

ICT Enabled Teaching: ICT enabled teaching includes Wi-Fi enabled classrooms, Language Lab, Smart Classrooms, etc. The institution adopts modern technology to enhance teaching-learning process. The institution has the essential equipments to support the faculty members and students. The teachers of this college have made use of these equipments which has proved to be immensely helpful in assisting the students during the tough time of Corona.

Experiential learning: Experimental/Laboratory method is used in the subjects of science to acquaint the students with the facts through first-hand experience individually. Students verify the facts and laws of the subject with the help of experiments. The Department of Chemistry, Physics, Botany, Zoology, Geography, Psychology and Home Science uses this method. Students take interest and learn things via experiential learning.

Student Seminars: The Student seminars are organized. The papers are presented by students on contemporary topics to enrich their learning experience.

NSS Camps: The NSS Swachh Bharat camps are organized for NSS students. Two NSS Units of college participate in this program, where they learn the importance of cleanliness.

Group Learning Method: Group Learning method is now being adopted through whatsapp groups. Student share their notes and study material in the Whatsapp group createwd by the teacher.

Black-board presentation: In this method, each student is given a certain question. And she is required to solve this problem on the black-board. The teachers in the subjects of Mathematics, Economics, Chemistry and Physics use this method.

2.3.2 Teachers use ICT enabled tools for effective teaching-learning process.

Response:

In the present times, it is essential for the students to learn and master the latest technologies in order to be corporate-ready. As a consequence, teachers are combining technology with traditional mode of instruction to engage students in long term learning. College uses Information and Communication Technology (ICT) in education to support, enhance, and optimize the delivery of education. The following tools are used by the college:

ICT Tools:

1. Projectors- many projectors are available in different classrooms/labs.
2. Desktop and Laptops- Available in the Computer Lab and Faculty cabins all over the campus.
3. Printers- They are installed at Labs and departments.
4. Photocopier machines - Multifunction printers are available at all prominent places in the institute.
5. Scanners- Multifunction printers are available at all prominent places.
6. Seminar Rooms- One seminar hall is equipped with all digital facilities.
7. Interactive Panel- One interactive panel is installed in the seminar hall.
8. Online Classes through Zoom, Google Meet, Microsoft Team, Google Classroom
9. Digital Library resources

Use of ICT By Faculty

A. PowerPoint presentations- Faculty are encouraged to use power-point presentations in their teaching by using LCD's and projectors. They are also assisted by the digital library, online search engines and websites to prepare effective presentations.

B. Industry Connect- Seminar room is digitally equipped where the expert talks and various competitions are regularly organized for students.

C. Online quiz- The members of the teaching faculty prepare online quizzes for students after the completion of each unit with the help of Google Forms.

D. Video Conferencing- Students are counseled with the help of apps like Zoom and Google Meet.

E. Video lecture- Recording of video lectures is made available to students for long term learning and future referencing.

2.3.3 Ratio of students to mentor for academic and other related issues (Data for the latest completed academic year)**Response:** 35.33**2.3.3.1 Number of mentors****Response:** 46

File Description	Document
Upload year wise, number of students enrolled and full time teachers on roll.	View Document
mentor/mentee ratio	View Document
Circulars pertaining to assigning mentors to mentees	View Document

2.4 Teacher Profile and Quality**2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years****Response:** 88.33

File Description	Document
Year wise full time teachers and sanctioned posts for 5years(Data Template)	View Document

2.4.2 Average percentage of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. during the last five years (consider only highest degree for count)**Response:** 39.01**2.4.2.1 Number of full time teachers with *Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt.* year wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
21	19	17	10	16

File Description	Document
List of number of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. and number of full time teachers for 5 years (Data Template)	View Document
Any additional information	View Document

2.4.3 Average teaching experience of full time teachers in the same institution (Data for the latest completed academic year in number of years)

Response: 6.3

2.4.3.1 Total experience of full-time teachers

Response: 302.5

File Description	Document
List of Teachers including their PAN, designation, dept and experience details(Data Template)	View Document

2.5 Evaluation Process and Reforms

2.5.1 Mechanism of internal assessment is transparent and robust in terms of frequency and mode

Response:

The college has transparent and robust evaluation process in terms of frequency and variety. In order to ensure transparency in internal assessment, the system of internal assessment is communicated with the students well in time. The Principal holds meetings of the faculty and directs them to ensure effective implementation of the evaluation process. At the entry level, admissions are given purely on the basis of merit and the merit lists of students are displayed on notice boards. Students admitted are assessed continuously through various evaluation processes at college and University level. Continuous evaluation is made through group discussions, unit tests, assignment submission, field visits, field work and seminars presentation. Unit tests are conducted regularly as per the schedule given in academic calendar. The performance of the students is displayed on the notice board and communicated to them. Special guidance is given to the students after their assessment. Students appearing in their second and third year are asked to present the papers in the seminars of the concerned subject. Topics are given by the teachers to the students to prepare PPTs. For transparent and robust internal assessment, the following mechanisms are conducted:

- **Internal Examination Committee.**
- **Question Paper Setting.**
- **Conduct of Examination**
- **Display of results**
- **Interaction with students regarding their internal assessment.**

The method of internal assessment helps the teachers to evaluate the students appropriately and effectively. The interest of the student towards learning and attending the classes increases owing to the innovative and interesting methods adopted for internal evaluation. It has motivated students to actively participate in various co-curricular and extracurricular activities for their overall personality development. The presentation in seminars improves the communication skills of students which is very essential to face the interviews. In this way, mechanism of internal assessment is transparent and robust.

2.5.2 Mechanism to deal with internal/external examination related grievances is transparent, time-bound and efficient

Response:

At the end of the semester, an examination committee is constituted as per directions of the university. In this examination committee names of Center Superintendent and Deputy Superintendent are provided by university from other colleges while other teaching faculty and non-teaching staff of college work as members for smooth conduct of examinations. The examination at the end of the semester is conducted by university, and the students appear at the center allotted to them by the university. The college follows strictly the guidelines and rules issued by the affiliating university for conducting internal and semester examinations. For conducting the tests for internal assessment, a department-level committee is constituted for smooth conduction of internal assessment.

- One test and two assignments are compulsory for the internal assessment in each semester at the level of department.
- Timetable for the internal assessment test is prepared in advance and communicated with the students well before the examination.
- A proper seating plan is followed for internal assessment tests.
- After evaluation of answer books for internal assessment, the scripts are shown to the students to check any discrepancy or doubt in evaluation. If they come across any doubt, clarification is given by faculty to enable them to fare better in future.
- By adopting the criteria as per the direction of the affiliating university, complete transparency is maintained in internal assessment tests.
- After preparing the assessment reports by faculty, it is shown to the coordinator and a copy is submitted by the concerned faculty to the department.
- The final marks of the internal assessment are calculated on the basis of attendance, marks scored in tests and assignments.
- The final marks of the internal assessment are uploaded course-wise on the digital platform developed by the university.
- Grievances, if there are any, related to university question paper like out-of-syllabus questions, repetitions, improper split of marks, marks missed, wrong question number during semester exams are reported to the center superintendent and the same are reported to the university immediately through proper channel.
- The decision of the university or information after resolving the grievances/correction in question paper is intimated immediately to the students during the examination by the members of the examination committee.
- After examination, the answer scripts are evaluated at different evaluation centers designated by university and final result is declared.

- If any student has any grievance related to evaluation of their final answer scripts, she can apply for revaluation or rechecking of the scripts.
- Students can also obtain their answer sheets with the help of Right to Information Act.
- University declares the result of revaluation or rechecking on the website after completing the process.

2.6 Student Performance and Learning Outcomes

2.6.1 Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Response:

The college has clearly stated the learning outcomes of the programs and courses. The following mechanism is followed by the institution to communicate the learning outcomes to the teachers and students.

- Hard Copy of syllabi and Learning Outcomes are available in the departments for ready reference to the teachers and students.
- The importance of the learning outcomes is communicated to the teachers in every meeting of IQAC.
- The students are also made aware about the same through tutorial meetings.

The institution is running Under Graduate (B.A, B. Sc, B. Com.) and Post Graduate (M.A English, M.A Hindi, M.A. Economics, and M.A. Political Science) courses for the students. M.A. Political Science is introduced in the college from 2021-22 session.

16 subjects are taught in the college viz. English, Hindi, Sanskrit, Punjabi, Political Science, Economics, History, Home Science, Psychology, Geography, Computer Science, Chemistry, Physics, Botany, Zoology, Mathematics and Commerce.

PROGRAMME OUTCOMES:

Department of English:

- Developing intellectual, personal and professional abilities through effective communicative skills; ensuring high standard of behavioral attitude through literary subjects and shaping the students in socially responsible citizens.
- On successful completion of the programme, the students are introduced to communication skills, to define, to improve their LSRW skills, and to enable them to practice those skills in their daily life.

Department of Economics:

- A degree in Economics provides the students with a solid foundation for a carrier in business, government or with the nonprofit organization. Understand the behavior of Indian and world

economy.

- To develop the financial literacy for profitable investment.
- To make students aware of the issues of inflation, unemployment, poverty, GDP and Balance of payment.

Department of Hindi:

- Students can work anywhere in India or abroad, as they know Hindi- Our National Language.
- As they are practicing translation from Hindi to English and English to Hindi, they can become translators in many Central Government Offices.

Faculty of Arts:

- To create interest in the cultural and historical background of India.
- Comparative study of international politics and role of women in politics.
- It imparts the knowledge about different places on earth and how they relate with each other.
- It help the students to know about the relationship between human being and the environment and the general process of natural resources.

Department of Commerce:

- This programme produces well trained professionals for Industries, Insurance Companies, Transport Agencies, Banking sectors, Financial companies, Warehousing etc. to meet the well trained manpower requirements.
- The graduates will get hands-on experience in various aspects for acquiring skills for Marketing Manager, Selling Manager, over all administrative abilities of the company.

Faculty of Science:

- Atom and the behavior of atom in various states is studied in detail.
- Enable the students to understand the laws of thermodynamics and the Computer.
- The ability to explain chemical nomenclature, structure, reactivity and function in their specific field of chemistry.
- Students will be able to define and explain major concept in the biological sciences.
- Students will be able to demonstrate the ability to read, understand and critically review scientific information.

File Description	Document
Past link for Additional information	View Document

2.6.2 Attainment of programme outcomes and course outcomes are evaluated by the institution.

Response:

The assessment tools and processes used for measuring the attainment of each of the program outcomes are mentioned below:

Method of assessment of Programme Outcomes:

The program outcomes are assessed with the help of course outcomes of the relevant courses through direct and indirect methods.

Direct methods are related to direct examinations or observations of student knowledge or skills against measurable course outcomes. The knowledge and skills described by the course outcomes are mapped to specific problems on University Examination, internal exams and house assignment.

Finally, program outcomes are assessed and Program Assessment Committee concludes the Programme Outcomes attainment level.

At the end of each semester, university conducts examinations; and on the basis of the result published by university the course outcomes are measured.

Assignments are given at the end of each module. The assignments are given to students and they refer the text books and good reference books to find out the answers and understand the expected outcome of the given problem.

Internal tests are conducted in every semester for the following purposes:

To ensure that students have achieved desired level of knowledge.

To evaluate, whether corresponding Course Outcomes are achieved or not. According to the performance of the students in answering each question, mapping is carried out with the respective COs for assessing the attainment level of the specific CO of the subject.

Alumni survey is an important assessment tool to find out following important factors.

Employer surveys are conducted for finding out whether the knowledge, skill, and attitude learned from this institution is adequately satisfying their expectation or not. .

2.6.3 Average pass percentage of Students during last five years

Response: 58.86

2.6.3.1 Number of final year students who passed the university examination year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
266	328	339	381	278

2.6.3.2 Number of final year students who appeared for the university examination year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
547	465	671	538	517

File Description	Document
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View Document

2.7 Student Satisfaction Survey**2.7.1 Online student satisfaction survey regarding teaching learning process****Response:** 3.31

File Description	Document
Upload database of all currently enrolled students (Data Template)	View Document
Upload any additional information	View Document

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1 Grants received from Government and non-governmental agencies for research projects, endowments, Chairs in the institution during the last five years (INR in Lakhs)

Response: 0

3.1.1.1 Total Grants from Government and non-governmental agencies for research projects , endowments, Chairs in the institution during the last five years (INR in Lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description

Document

List of endowments / projects with details of grants

[View Document](#)

3.1.2 Percentage of teachers recognized as research guides (latest completed academic year)

Response: 0

3.1.2.1 Number of teachers recognized as research guides

3.1.3 Percentage of departments having Research projects funded by government and non government agencies during the last five years

Response: 0

3.1.3.1 Number of departments having Research projects funded by government and non-government agencies during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

3.1.3.2 Number of departments offering academic programmes

2020-21	2019-20	2018-19	2017-18	2016-17
08	09	09	09	09

File Description	Document
List of research projects and funding details	View Document

3.2 Innovation Ecosystem

3.2.1 Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Response:

In order to share knowledge, the institution is continuously working in this regard. One national seminar has been organised where faculties from various institutions participated and shared knowledge. A workshop on bibliography was organised where students came to learn about various concepts of bibliography and citation. Panel discussions and extension lectures are organized in the college at regular intervals.

3.2.2 Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the last five years

Response: 2

3.2.2.1 Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	2	0	0

File Description	Document
List of workshops/seminars during last 5 years	View Document

3.3 Research Publications and Awards

3.3.1 Number of Ph.Ds registered per eligible teacher during the last five years

Response: 0

3.3.1.1 How many Ph.Ds registered per eligible teacher within last five years

3.3.1.2 Number of teachers recognized as guides during the last five years

File Description	Document
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc	View Document

3.3.2 Number of research papers per teachers in the Journals notified on UGC website during the last five years

Response: 1.29

3.3.2.1 Number of research papers in the Journals notified on UGC website during the last five years.

2020-21	2019-20	2018-19	2017-18	2016-17
20	08	18	07	02

File Description	Document
List of research papers by title, author, department, name and year of publication	View Document

3.3.3 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

Response: 0.21

3.3.3.1 Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
02	00	01	02	04

File Description	Document
List books and chapters edited volumes/ books published	View Document

3.4 Extension Activities

3.4.1 Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the last five years.

Response:

Different extension activities have been conducted by various committees of the college such as NSS, Women Cell, Red cross, Legal Literacy and Cultural Committee and academic departments of the college. The village of Bhodia Khera and Hans Colony of Fatehabad have been adopted by NSS units of the college. One-day and Seven days camps are organized by NSS. Various activities like Nukkad Natak, rallies, cleanliness drive, extension lecture, rangoli competition, speech, debate, poster making slogan writing and competitions etc. are organised. Topics of activities relate to social issues, evils, upliftment like women empowerment, health and safety, traffic rules, legal literacy, energy, water, HIV, First AIDS etc. The cultural committee organizes cultural events like Talent Hunt Competition and Parwaz, the annual function of the college.

Sports meet is also organized in college annually. Sports teams of college participate in intra-college and inter-college events. Science exhibition is also organised in college. Here students take active participation in the events organised by the departments of Chemistry, Physics, Botany, Geography, Psychology etc. Different academic departments organize departmental activities like GD, PPT, cultural, AD MAD show, Extempore, Quiz, Poster, Slogan etc. Further to ensure the Holistic development of students, workshops, and training like self-defense training, Yoga, Cyber crime against women etc. are also organised. Students are made aware about their voting rights by activities of Voter ID Committee.

3.4.2 Number of awards and recognitions received for extension activities from government/ government recognised bodies during the last five years

Response: 0

3.4.2.1 Total number of awards and recognition received for extension activities from Government/ Government recognised bodies year-wise during the last five years.

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Number of awards for extension activities in last 5 year	View Document
e-copy of the award letters	View Document

3.4.3 Number of extension and outreach programs conducted by the institution through NSS/NCC, Government and Government recognised bodies during the last five years

Response: 92

3.4.3.1 Number of extension and outreach Programmes conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
22	18	30	03	19

File Description	Document
Number of extension and outreach Programmes conducted with industry, community etc for the last five years	View Document

3.4.4 Average percentage of students participating in extension activities at 3.4.3. above during last five years

Response: 53.22

3.4.4.1 Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
530	1180	1500	380	1114

File Description	Document
Average percentage of students participating in extension activities with Govt or NGO etc	View Document

3.5 Collaboration

3.5.1 Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship per year

Response: 0

3.5.1.1 Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Details of Collaborative activities with institutions/industries for research, Faculty exchange, Student exchange/ internship	View Document

3.5.2 Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the last five years

Response: 0

3.5.2.1 Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
e-Copies of the MoUs with institution/ industry/corporate houses	View Document

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1 The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Response:

There are adequate classrooms and laboratories for fulfilling teaching-learning needs.

The capacious classrooms comfortably accommodate the students as per the requirement of the classes. All rooms are airy and well-spaced to provide healthy and hygienic study conditions to the students. They have the requisite number of dual desks or chairs and have the facility of white and green boards. The college administration always strives to enhance its physical infrastructure to meet the growing needs of students. The addition of the Science Block in the latter half of the last decade is also a solid attempt in this direction.

The ICT facility is an integral part of the teaching-learning activities in the college. Ten different rooms have projectors and five multimedia podiums to make the teaching work more interactive. The college campus is fully Wi-Fi connected. During the last five years, there is an addition of a well-equipped ICT-enabled conference hall with multipurpose facilities.

There are a number of laboratories in the college. There are nineteen Labs in the college. Separate labs are available for the teaching departments which have practicals as an integral part of the prescribed syllabus. The laboratories are well furnished and well equipped with the required experimental tools and are upgraded annually.

There is a rich infrastructure related to computer labs in the college to ensure the optimum interface of students with ICT which is the need of the hour. There are three well-equipped Computer Labs with 80 computers that cater to the needs of the science undergraduates in Computer Science and Compulsory Computer Education. The college English Language Lab helps students in learning the basics of language abilities, pronunciation, and other linguistic aspects.

There are E-Resource subscriptions in the college library. The teachers and students can use them for academic and research purposes. In addition to this, almost all the departments have computers and printers for teaching and other duties.

Classrooms	32
Laboratories	19
Total no. of Computers	101
Seminar Hall	01
Well furnished, Wi-Fi enabled, and fully automated Library	01

4.1.2 The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.**Response:**

There are good facilities for organizing cultural activities and sports events in the college and students enthusiastically participate in these activities. There are many significant achievements of students in the fields of cultural and sports activities at state and university levels.

There are two permanent stages to organize cultural activities. A large auditorium is also there in the college for co-curricular/ extracurricular activities. The students participate in music, dance, theatre, fine arts, literary, and other cultural events at college-level competitions and youth festivals. They also get positions in these events.

There are indoor as well as outdoor courts of basketball, badminton, Kabaddi, Kho Kho, and volleyball on the campus for organizing sports events related to these games. The sports ground adjacent to the college is regularly utilized by students for practice. The ground is also used by the college to organize the Annual Sports Meet. In addition to this, the college has the facility of wrestling mats. There is an open gym facility in the college equipped with the latest gadgets for the physical fitness of students. Moreover, there is a separate indoor gym. The teachers of Physical Education Department in the college ensure the regular upkeep of these facilities and they take a keen interest in their optimum use. There is compatible space for yogic and other physical exercises in the college. Various units like NSS units, Women Cell, etc. organize different events such as Yoga Day, Self Defence Camp, etc. Undoubtedly, good facilities for cultural and sports activities exist in the college to provide all-round development of the students.

4.1.3 Percentage of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc. (Data for the latest completed academic year)

Response: 24.24

4.1.3.1 Number of classrooms and seminar halls with ICT facilities

Response: 08

File Description	Document
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View Document

4.1.4 Average percentage of expenditure, excluding salary for infrastructure augmentation during last five years(INR in Lakhs)

Response: 14.67

4.1.4.1 Expenditure for infrastructure augmentation, excluding salary year-wise during last five years (INR in lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
0.695	1.995	0	1.98	2.3

File Description	Document
Upload Details of budget allocation, excluding salary during the last five years (Data Template)	View Document

4.2 Library as a Learning Resource

4.2.1 Library is automated using Integrated Library Management System (ILMS)

Response:

The college library is fully automated with the help of Integrated Library Management System (ILMS). The college purchased SOUL software (Network Version) from the Information and Library Network Centre of INFLIBNET. With the use of the SOUL software version 2.0, the college library was finally automated in 2017-18. The digitalization of library services led to efficient and effective student-friendly services like searching books quickly, their subsequent issuance, and overall inventory management.

4.2.2 The institution has subscription for the following e-resources

- 1.e-journals
- 2.e-ShodhSindhu
- 3.Shodhganga Membership
- 4.e-books
- 5.Databases
- 6.Remote access to e-resources

Response: A. Any 4 or more of the above

File Description	Document
Details of subscriptions like e-journals, e-ShodhSindhu, Shodhganga Membership, Remote access to library resources, Web interface etc (Data Template)	View Document

4.2.3 Average annual expenditure for purchase of books/e-books and subscription to journals/e-journals during the last five years (INR in Lakhs)

Response: 0.56

4.2.3.1 Annual expenditure of purchase of books/e-books and subscription to journals/e- journals year wise during last five years (INR in Lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
0.45446	1.17015	0.22072	0.73073	0.200179

File Description	Document
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the last five years (Data Template)	View Document

4.2.4 Percentage per day usage of library by teachers and students (foot falls and login data for online access) during the latest completed academic year**Response:** 10.16**4.2.4.1 Number of teachers and students using library per day over last one year****Response:** 170**4.3 IT Infrastructure****4.3.1 Institution frequently updates its IT facilities including Wi-Fi****Response:**

The college has three computer labs: one for computer science and two for compulsory Computer Education. The computer science lab has fifteen computer systems. There are twenty systems in each lab of CCE. All three labs have internet facilities and proper networking through LAN. There is internal networking in all three Labs. Internet connection of 4 MBPS of BSNL is available for the computer labs. These labs are meant for enhancing the soft skill of students. There are two computer instructors and one computer attendant for providing Compulsory Computer Education to the students. There is one central Learning Management System (LMS) in the college in which all the required facilities have been made available to all subjects to cover all their requirements. LMS is providing an open platform for students to learn and explore their subjects. The college campus is fully Wi-Fi connected. Also, the IT infrastructure of the college is continuously updated as per the changing/growing requirements.

4.3.2 Student - Computer ratio (Data for the latest completed academic year)**Response:** 15.19**4.3.3 Bandwidth of internet connection in the Institution**

Response: A. 750 MBPS

File Description	Document
Upload any additional Information	View Document
Details of available bandwidth of internet connection in the Institution	View Document

4.4 Maintenance of Campus Infrastructure

4.4.1 Average percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years(INR in Lakhs)

Response: 85.35

4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year-wise during the last five years (INR in lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
9.61	4.96	31.5	9.998	8.47

File Description	Document
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View Document

4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Response:

The college is committed to properly maintaining and efficiently utilizing its infrastructure and other facilities. For college building maintenance, a separate committee has been constituted that looks after the college building and takes appropriate action as per requirement. Moreover, before the commencement of the classes, the central timetable is prepared and provided to the teachers. Further, lesson plans are prepared in order to teach students in a systematic way. In the library, a library attendant is appointed to manage the activities related to the library. There are attendants to manage the labwork in the laboratories. There is an Associate Professor of Physical Education who continuously strives towards the physical betterment of the students. For computers, there is a computer lab attendant who looks after the computers of the lab. Further, a Repair Committee is set up that keeps an eye on the maintenance and replacement of college computers as per requirement. Moreover, the Eco Club makes sure that the college campus has well-trimmed parks and well-pruned trees.

NAAC

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during last five years

Response: 6.45

5.1.1.1 Number of students benefited by scholarships and free ships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years (other than students receiving scholarships under the government schemes for reserved categories)

2020-21	2019-20	2018-19	2017-18	2016-17
137	124	100	103	98

File Description

Upload any additional information Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years (Data Template)

Document

[View Document](#)

5.1.2 Average percentage of students benefitted by scholarships, freeships etc. provided by the institution / non- government agencies during the last five years

Response: 0

5.1.2.1 Number of students benefited by scholarships and free ships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years (other than students receiving scholarships under the government schemes for reserved categories)

2020-21	2019-20	2018-19	2017-18	2016-17
00	00	00	00	00

File Description

Number of students benefited by scholarships and freeships institution / non- government agencies in last 5 years (Date Template)

Document

[View Document](#)

5.1.3 Capacity building and skills enhancement initiatives taken by the institution include the following

1. Soft skills
2. Language and communication skills
3. Life skills (Yoga, physical fitness, health and hygiene)
4. ICT/computing skills

Response: C. 2 of the above

File Description	Document
Details of capability building and skills enhancement initiatives (Data Template)	View Document

5.1.4 Average percentage of students benefitted by guidance for competitive examinations and career counselling offered by the Institution during the last five years

Response: 9.31

5.1.4.1 Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	450	0	400

File Description	Document
Number of students benefitted by guidance for competitive examinations and career counselling during the last five years	View Document

5.1.5 The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

1. Implementation of guidelines of statutory/regulatory bodies
2. Organisation wide awareness and undertakings on policies with zero tolerance
3. Mechanisms for submission of online/offline students' grievances
4. Timely redressal of the grievances through appropriate committees

Response: C. 2 of the above

File Description	Document
Upload any additional information	View Document
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View Document
Details of student grievances including sexual harassment and ragging cases	View Document

5.2 Student Progression

5.2.1 Average percentage of placement of outgoing students during the last five years

Response: 0.38

5.2.1.1 Number of outgoing students placed year - wise during the last five years.

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	5	0	6

File Description	Document
Details of student placement during the last five years (Data Template)	View Document

5.2.2 Average percentage of students progressing to higher education during the last five years

Response: 47.67

5.2.2.1 Number of outgoing student progression to higher education during last five years

Response: 266

File Description	Document
Details of student progression to higher education (Data Template)	View Document

5.2.3 Average percentage of students qualifying in state/national/ international level examinations during the last five years (eg: IIT-JAM/CLAT/ NET/SLET/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations, etc.)

Response: 41.54

5.2.3.1 Number of students qualifying in state/ national/ international level examinations (eg: IIT/JAM/ NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations, etc.)) year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
4	1	2	0	0

5.2.3.2 Number of students appearing in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT,GRE/ TOFEL/ Civil Services/ State government examinations) year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
4	1	26	0	18

File Description	Document
Number of students qualifying in state/ national/ international level examinations during the last five years (Data Template)	View Document

5.3 Student Participation and Activities

5.3.1 Number of awards/medals won by students for outstanding performance in sports/cultural activities at inter-university/state/national / international level (award for a team event should be counted as one) during the last five years.

Response: 11

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) year-wise during the last five years.

2020-21	2019-20	2018-19	2017-18	2016-17
2	2	3	0	4

File Description	Document
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national/international level during the last five year	View Document

5.3.2 Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities following duly established processes and norms (student council, students representation on various bodies)

Response:

Parwaz, the annual function of the college is organised every year with the help of the invaluable contribution of various committees. The literal meaning of the word parwaz is '?????' or flight and it definitely serves the students of the college in letter and spirit. The annual function provides the students with the stage that would serve as a stepping stone for the young birds to strive for new heights.

Parwaz is a whetting stone that cherishes various talents of the students and lands them on the right path. The participants who secure positions in this event are the trained to participate in the youth festival organised by Chaudhary Devi Lal University annually. This talent-hunt function could not be organised after 2019-20 session because of Covid-19 pandemic in the country.

Besides this, the following educational-cum-historical tours were organised:

2017-18 - One-day educational tour B.A.I,II,III,MA ,BTM. Kunal (Harppan site of Archology) on 17 March 2018 , Three-day educational tour from date 19-03-2018 to 21-03-2018 in Ranthambore and Jaipur, Rajsthan .

2019-20- One-day educational tour of final year students (group I) to Kurukshetra on 13 Feb 2020

One-day educational tour of B.Com & MA final year students (group II) to Kurukshetra on 13 Feb 2020

One-day educational tour of BA final year students (group III) to Kurukshetra on 13 Feb 2020.

5.3.3 Average number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response: 7.8

5.3.3.1 Number of sports and cultural events/competitions in which students of the Institution participated year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
2	4	9	3	21

File Description	Document
Number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions (Data Template)	View Document

5.4 Alumni Engagement

5.4.1 There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Response:

CMG GCW Bhodia Khera, Fatehabad has constituted Alumni Association and office bearers of the Alumni Association comprises of Smt. Sumitra Rani (President) Assistant Professor of Commerce and four other worthy colleagues as members. Student representatives are also selected from all the departments, both from the existing batch of students and from the alumni of the college. Main objective of the association is to bridge the gap between the college and the former students. They all work in coordination for keeping track of the activities with regard to alumni functions. The alumni meet is regularly called, except after the Covid-19 surge, to keep the alumni in touch with the the institution. The meetings of the alumni association take place yearly and future plans are discussed.

Alumni work on the campus for the benefit of the juniors in various forms such as for conducting viva, STP activity, conducting mock personal interviews, for discussing business and entrepreneurship opportunities. They visit campus at regular intervals to support the existing batch of students in planning and organizing events, extend support and guidance for functioning of various students' clubs. Alumni who are entrepreneurs have been providing inputs on how to start a new venture and turning them into job providers rather than being job seekers. Some of the alumni are actively participating in social service. They also motivate students to work for the betterment of the society.

Report of Alumni Meet: - A formal function which consists of inauguration and interaction of the alumni with alumni association and students is organised.

The salient features of the last alumni meet are as follows:

1. Collecting and updating information of all alumni.
2. Encouraging alumni to donate their books for the book bank of the college.
3. Strategic plan for the launch of an alumni group on social media platform for keeping the alumni in touch and for gathering information.
4. Inviting participation of alumni in placement assistance.

5. During the program alumni give insights of various specializations and industry to the existing batch of students.
6. They also share their corporate experiences, guide current batch of students and assure the students to be continuously in touch with them.

File Description	Document
Upload any additional information	View Document

5.4.2 Alumni contribution during the last five years (INR in lakhs)

Response: E. <1 Lakhs

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1 The governance of the institution is reflective of and in tune with the vision and mission of the institution

Response:

Ch. Mani Ram Godara Govt. PG College for Girls, Bhodia Khera (Fatehabad) has made remarkable progress in all spheres since its inception in July, 1998. Being a college dedicated to the education of women, it caters to the needs of the girls from rural areas perfectly. Starting with the minimum requirements, the college has progressed by leaps and bounds and has undergone a complete transformation. The institution has a spacious Girls' Hostel with all the facilities. The college has lush green ground, a library, well-equipped Science Labs, Computer Labs, and spacious classrooms.

The Vision of the College

All-round development of the students to meet the challenges of life with confidence and success.

The Mission of the College

- To instill scientific zeal and develop skilled human resources to meet contemporary challenges
- To provide young adult learners with the environment to inculcate their ethics
- To facilitate them with opportunities to hone leadership potential by giving them various responsibilities as members of NSS and Editorial Group of the college magazine
- To sensitize learners towards inclusive social concerns, human rights, gender and environment issues by celebrating days relating to these topics and organizing various guest lectures and competitions.

6.1.2 The effective leadership is visible in various institutional practices such as decentralization and participative management

Response:

The Principal, prior to the commencement of the new session, conducts meetings with the different committees, Academic Council, and HODs. On the basis of suggestions, taken from the general public, students' parents, industrialists, educationists, and other stakeholders, the Principal, the Vice-principal, Academic Council, and HODs frame the quality policy and action plans. The implementation of the action plan is persistently monitored by the Principal along with the Academic Council through feedback from the stakeholders and regular staff meetings. The leadership is provided to faculty members through IQAC, Academic Council, and various administrative, management, and departmental committees as coordinators, convenors, and members. They are also assigned the responsibilities of Registrar, Bursar, Nodal officer, and NSS officers. Besides, the teachers are given complete freedom to prepare and plan schedules of work, academic enrichment programmes, educational tours, timetables, work-load, etc. of their respective departments in consultation with other faculty members.

6.2 Strategy Development and Deployment

6.2.1 The institutional Strategic / Perspective plan is effectively deployed

Response:

The Strategic /perspective plan of the institution, Govt. College for Women, includes:

- Enhancement of infrastructure facilities and use of latest technology for teaching-learning and administration.
- Introduction of new courses/departments and enhancement of faculty accordingly.
- Enhancements of research facility by establishing E-Resource Centre, subscribing divergent journals, sanctioning duty leave to participate in seminars, conferences, workshops, orientation, and refresher courses

Despite being established in July 1998, the college strongly felt the lack of a well-equipped, modern, and state-of-art science block, seminar-cum-conference-workshop hall, and vehicles stand. With this view in mind, a spacious science block having well-equipped science labs was erected in 2018.

Without the existence of the conference hall, the college felt itself at disadvantage to organize seminars, conferences, workshops, and guest lectures of eminent personalities belonging to variegated universities and colleges of repute. To compensate this loss, a full-furnished and state-of-art conference hall having all the advanced technical equipment has been set up in 2020. Since its inception, many guest lectures of renowned intellectuals have been organized by the college.

Additionally, arts and commerce blocks have been connected to the science block through the interconnected passage. Further, the staff room has been renovated with an attached washroom and comfortable sitting for the staff members.

6.2.2 The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules and procedures, etc.

Response:

The college is led under the visionary guidance of the Principal with the help of academic and administrative faculty. The qualified and experienced teaching staff consisting of Assistant and Associate Professors teaches both undergraduate and post-graduate students, facilitated by computer instructors and language instructor. The administration is effectively run by the Bursar, the College Council, IQAC, the various committees, and the non-teaching staff. All the pivotal decisions of the institution are taken with consensus by the College Council and the quality measures of the college are taken care of by IQAC. Not only to communicate but also to put into practice the various government schemes and the college work, a plethora of committees have been formed. The hostel having the capacity of 100 students is admirably managed under the vigilance of the hostel warden. The fully computerized and automated library, appreciated by the District Administration, containing more than 15,000 books, magazines, journals, etc., is effectively run by the efficient staff inducting Sr. Librarian along with other library staff. Non-teaching staff including peons, gardeners, watchmen, etc. work as the backbone of the institution. The Deputy

Superintendent and clerks of the college perform the office work admiringly and the entire campus is not only kept neat and clean but also secured from the undesirable elements by class IV employees.

File Description	Document
Link to Organogram of the Institution webpage	View Document

6.2.3 Implementation of e-governance in areas of operation

1. Administration
2. Finance and Accounts
3. Student Admission and Support
4. Examination

Response: A. All of the above

File Description	Document
Details of implementation of e-governance in areas of operation, Administration etc	View Document

6.3 Faculty Empowerment Strategies

6.3.1 The institution has effective welfare measures for teaching and non-teaching staff

Response:

Being a government college, the institution extends all welfare measures of UGC and the Haryana Government to teaching and non-teaching staff. These welfare measures include:

- Sanctioning of Duty leave to participate in workshops, seminars, conferences, etc.
- Permission to attend refresher courses, orientation programmes, and faculty development programmes.
- Well-stocked library with facilities such as e-resources, books, journals, magazines, etc. to assist them in their research.
- Enlistment of faculty members in various committees and adequate freedom to execute the assigned roles and responsibilities.
- Salary as per UGC norms to regular teachers. Moreover, handsome salary to contractual/temporary staff members.
- Retirement benefits such as Gratuity, Leave Encashment, etc.
- CPF and EPF.
- Maternity/paternity leaves.
- Hostel for female staff.

6.3.2 Average percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years**Response:** 0**6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
00	00	00	00	00

File Description**Document**

Details of teachers provided with financial support to attend conference, workshops etc during the last five years

[View Document](#)

6.3.3 Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years**Response:** 0**6.3.3.1 Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff year-wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
00	00	00	00	00

File Description**Document**

Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff

[View Document](#)

6.3.4 Average percentage of teachers undergoing online/ face-to-face Faculty Development Programmes (FDP)during the last five years (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course).**Response:** 50.83**6.3.4.1 Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course year-wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
30	44	16	19	04

File Description	Document
Details of teachers attending professional development programmes during the last five years	View Document

6.3.5 Institutions Performance Appraisal System for teaching and non-teaching staff

Response:

Annual Confidential Report (ACR) containing information relating to multiple activities such as subjects taught, workload, lectures delivered, teaching methods applied, participation in examination and evaluation activities, academic and professional growth, involvement in extracurricular activities and college administrative work, research work, etc. is filled by both teaching and non-teaching staff at the end of the session. After verification and feedback by the Principal, ACRs are forwarded to the Directorate of Higher Education, Panchkula.

6.4 Financial Management and Resource Mobilization

6.4.1 Institution conducts internal and external financial audits regularly

Response:

Being a government institution, an internal audit of the college accounts is done by Bursar and the Principal of the college, and an external audit is conducted by the official appointed for this purpose by Director Higher Education and Auditor General, Haryana. An internal audit of the college account was done by Mr. Sanjeev Ghulia, Sanctioned Officer, from 22-08-2017 to 24-08-2017. The audit objections raised by him included deficiencies in the maintenance of the cash book, incomplete service books, overpayment of excess salary, deficiencies in the utilization of grants/funds, irregular expenditure, and miscellaneous irregularities. However, all these objections were removed later on.

6.4.2 Funds / Grants received from non-government bodies, individuals, philanthropers during the last five years (not covered in Criterion III)

Response: 0

6.4.2.1 Total Grants received from non-government bodies, individuals, Philanthropers year wise during the last five years (INR in Lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
00	00	00	00	00

File Description	Document
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the last five years	View Document

6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Response:

Following UGC and the state government rules, the purchase committees are constituted and quotations are sought from at least three suppliers and the orders are placed to the suppliers who offer to supply the required item at the lowest price within the time frame without compromising on the quality. The college Bursar monitors the entire process of expenditure and helps the Principal in effective and efficient use of financial resources. The conveners of various committees have to seek the formal approval of the Principal for spending a specified sum of money in order to execute the work. All payments are supported by the vouchers and audited by a government-appointed qualified auditor.

6.5 Internal Quality Assurance System

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Response:

IQAC of the college was set up on the 25th of July, 2012 to ensure a qualitative teaching-learning process. Since its inception, IQAC has commenced a number of good practices in the institution. The two most important among them include lesson plans and feedback from the students, alumni, etc. All the teachers prepare their monthly plans and teach accordingly. This has resulted in not only an interesting and interactive teaching-learning environment but also completion and revision of the syllabi well in time. The students are informed in advance about the topic to be taught the next day. So, the students come fully prepared and this results in interactive teaching.

Feedback is the backbone of any institution as it is through feedback an institution comes to know about, in reality, its strong as well as weak points, and then persistently strives to convert its negative aspects into positive ones. So, feedback is collected from the students, alumni, etc. relating to infrastructure, teaching-learning process, and new courses. On the basis of feedback, tremendous improvement has been done in infrastructure. A modern and state-of-art science block, seminar-cum-conference hall, vehicles stand, etc. have been erected in the college.

6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities (For first cycle - Incremental improvements made for the preceding five years with regard to quality For second and subsequent cycles - Incremental improvements made for the preceding five years with regard to quality and post accreditation quality initiatives)

Response:

Institutional review of teaching-learning reforms is done through departmental meetings, feedback from stakeholders, discussion and suggestion sessions with the students and HODs meetings with Principal and IQAC, the evaluation of class tests and MSTs. IQAC ensures the implementation of Academic Calendar and Preparation of lesson plan, and evaluation through class tests, assignments, projects, viva voce. Besides, it collects feedback through feedback pro formas from all the stakeholders (students, parents, teachers, and alumni). It has resulted in the following new pedagogical methodologies and approaches of teaching-learning programmes and practices.

1. Taking of classes in ICT enabled classrooms: Prior to the establishment of IQAC, teaching-learning was done in the traditional manner by using green/black board and chalk. In the absence of audio-visual aids and modern technologically equipped classrooms, it usually consumed abundance of the teachers' time to make the students understand a concept. With this end in view, many classrooms have been converted into smart class rooms having the contemporary technology where the teachers interact with the students by using audio-visual aids. Additionally, well-furnished computer labs and a state-of-the-art conference hall having all the advanced technical equipments have been set up. Since their inception, many guest lectures of renowned intellectuals have been organized by the college.

1. Special attention to new comers along with weak students and advanced learners: The second reform facilitated by IQAC in the institution is catering the needs of newcomers along with weak and advanced students. When a girl is admitted to college, her needs in terms of knowledge and skills before the commencement of the programme are assessed. It is done through the Admission Committees by going through the past achievements of the students and organizing orientation programmes at the college as well as at the departmental level at the beginning of the session. Besides, to bridge the knowledge gap of the enrolled and weak students, basic concepts are taught in the beginning. Peer learning along with remedial classes and lectures by experts is also conducted. The advanced learners are provided extra guidance by suggesting additional books, question banks, lecture notes, web-based resources, and other relevant study materials.

6.5.3 Quality assurance initiatives of the institution include:

1. Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements

2. Collaborative quality initiatives with other institution(s)
 3. Participation in NIRF
 4. any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

Response: E. None of the above

File Description	Document
Upload details of Quality assurance initiatives of the institution	View Document

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1 Measures initiated by the Institution for the promotion of gender equity during the last five years.

Response:

Measures initiated by the institution for promotion of gender equity during last five years:

Gender sensitization refers to gender sensitivity and the modification of behaviour by raising awareness of gender equality. This can be achieved by conducting various sensitization campaigns, training centres, workshops, and other awareness programmes. This college has organized various activities on this issue such as in 2016-17 International Women's Day celebration, and various lectures on women equality, domestic violence against women were delivered thereafter. A Declamation Contest based on the theme of 'Save Girl child' was also conducted. In 2017-18 a Rangoli Competition based on the theme of 'Beti Bachao Beti Padhao' and a two-day workshop on art and craft were also conducted. In 2018-19 training on self-defence and workshop on jewellery making were organised in addition to lectures and declamation. In 2019-20, lectures on women empowerment, self-reliance among women, awareness regarding sexual harassment were organised. Various competitions like slogan writing, poster making, and poetry recitation competition were also organised by the college to change the behaviour and instilling empathy into the views that we hold about our own and the other genders. **Gender Sensitization activities**

Name of activity	Starting date	End date	Students Participated
Beti Bacao Beti padhao	24/08/2016	24/08/2016	50
Women Equality Lecture	26/08/2016	26/08/2016	150
Art and Craft Workshop	13/10/2016	14/10/2016	120
Mehandi Competition	19/10/2016	19/10/2016	40
Domestic Violence	23/01/2017	23/01/2017	95
Save Girl Child Declamation	25/01/2017	25/01/2017	25
International Women Day	08/03/2017	08/03/2017	100
Rangoli Competition	15/09/2017	15/09/2017	50
Art and craft workshop	28/09/2017	29/09/2017	65
Raksha bandhan weak	23/08/2018	25/11/2018	50
Self Defence Training	06/09/2018	06/10/2018	200
Poster making and slogan Competition	15/10/2018	16/10/2018	30
Mehndi and Nail Art competiotion	26/10/2018	26/10/2018	25
Workshop jewellery making	30/01/2019	31/01/2019	50
International Women day	08/03/2019	08/03/2019	150
Lecture on Women Empowerment	10/08/2019	10/08/2019	50
Lecture on Importance of Self Reliance for women	21/09/2019	21/09/2019	50
Lecture on Awareness regarding sexual	25/09/2019	25/09/2019	50

harassment among women			
Slogan writing, Poster making and Poetry recitation competition	11/10/2019	11/10/2019	50

7.1.2 The Institution has facilities for alternate sources of energy and energy conservation measures

1. Solar energy
2. Biogas plant
3. Wheeling to the Grid
4. Sensor-based energy conservation
5. Use of LED bulbs/ power efficient equipment

Response: B. 3 of the above

File Description	Document
Geotagged Photographs	View Document

7.1.3 Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 500 words)

- Solid waste management
- Liquid waste management
- Biomedical waste management
- E-waste management
- Waste recycling system
- Hazardous chemicals and radioactive waste management

Response:

Ch. Mani Ram Godara Government College For Women Bhodia Khera (Fatehabad)

Solid Waste management

Dustbins are placed all over the campus. The collection of garbage from these is done on daily basis. The collected garbage is then deposited to garbage house (Solid waste dispose room) situated in the college campus. We are trying to minimize the plastic use.

Liquid Waste Management

The liquid wastes generated in the campus include sewage, laboratories ,laundry, and hostel waste is treated through Sewage Treatment Plant (STP) set up in the institute.

E-Waste Management

We repair and refurbish computer and its peripherals and other electronic devices and hence extend their lives. Electronic goods are put to optimum use; the minor repairs are done by the Laboratory assistants and teaching staff; and the major repairs are done by the Technical Assistant. UPS Batteries are recharged, repaired, and exchanged by the suppliers.

Hazardous Waste Management

A hazardous waste is a solid, liquid, or gaseous material that displays either a “Hazardous Characteristic” or is specifically “listed” by name as a hazardous waste. Characteristic wastes are not listed specifically by their chemical name but they are regulated as hazardous wastes because they exhibit one or more hazardous characteristics. These four characteristics are Ignitability, Corrosivity, Reactivity, and Toxicity. Essential rules for managing hazardous chemical materials are:

1. When possible, seek ways that will minimize the quantity of waste generated inside the laboratory.
2. Only use appropriate containers for the storage of waste materials (plastic is preferred).
3. Waste containers used in the labs are properly labelled.

Waste Minimization:

The College has a Waste Minimization Strategy. The ways to help achieve the goal of reducing the volume of chemical waste generated on campus include:

1. Using small quantity of chemical materials required for practicals.

File Description	Document
Any other relevant information	View Document

7.1.4 Water conservation facilities available in the Institution:

1. Rain water harvesting
2. Borewell / Open well recharge
3. Construction of tanks and bunds
4. Waste water recycling
5. Maintenance of water bodies and distribution system in the campus

Response: B. 3 of the above

File Description	Document
Geotagged photographs / videos of the facilities	View Document

7.1.5 Green campus initiatives include:

- 1.Restricted entry of automobiles**
- 2.Use of Bicycles/ Battery powered vehicles**
- 3.Pedestrian Friendly pathways**
- 4.Ban on use of Plastic**
- 5.landscaping with trees and plants**

Response: B. 3 of the above

File Description	Document
Various policy documents / decisions circulated for implementation	View Document
Geotagged photos / videos of the facilities	View Document
Any other relevant documents	View Document
Link for any other relevant information	View Document

7.1.6 Quality audits on environment and energy are regularly undertaken by the Institution and any awards received for such green campus initiatives:

- 1.Green audit**
- 2.Energy audit**
- 3.Environment audit**
- 4.Clean and green campus recognitions / awards**
- 5.Beyond the campus environmental promotion activities**

Response: C. 2 of the above

File Description	Document
Reports on environment and energy audits submitted by the auditing agency	View Document
Any other relevant information	View Document

7.1.7 The Institution has disabled-friendly, barrier free environment

- 1.Built environment with ramps/lifts for easy access to classrooms.**
- 2.Divyangjan friendly washrooms**
- 3.Signage including tactile path, lights, display boards and signposts**
- 4.Assistive technology and facilities for Divyangjan accessible website, screen-reading software, mechanized equipment**
- 5.Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

Response: B. 3 of the above

File Description	Document
Geotagged photographs / videos of the facilities	View Document

7.1.8 Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 500 words).

Response:

Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The college organizes several activities to build a nation where youth are attitudinally noble and morally responsible. Various extracurricular activities help in building and promoting an environment for ethical, cultural, and spiritual values among the students and the staff. To strengthen the emotional and intellectual caliber of the students and the faculty, commemorative days are celebrated on the campus with the initiative and support of the management not only for recreation but also for the generation of the feeling of oneness and social harmony among the extended family of the college. Freshers' Party, Teachers' Day, orientation and farewell programmes, Induction programmes, rallies, oaths, plantation drives, Youth day, Women's day, Yoga day, festivals like Diwali, Holi, Lohri celebrations and educational tours, etc. are organised on the campus. Motivational lectures of eminent figures of various fields are arranged for all-round development of the students and to make them responsible citizens following the national values of socio-communal harmony and national integration. Besides academic and cultural activities, we have built up many strong infrastructures for a variety of sports activities for the physical development of the students. In this way, the institute's efforts/initiatives in providing an inclusive environment for everyone with tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic, and other diversities.

Name of Event	Date	Participating students
Swacchata Pakhwara	01/08/2017	150
Sadhbhavna Diwas	20/08/2017	100
World AIDS day	01/12/2017	120
Road Safety Awareness Week	17/12/2017	90
National Voters day	25/01/2018	250
Independence Day Celebration	26/01/2018	500
International Women day	08/03/2018	75
Jal shakti Abhiyaan	NSS	200
Swachchhta Pakhwada	NSS	200
District level science quiz	2019	30

Parwaaz	2019	46
Girl child day	2019	3
Tree plantation drive	14/08/2019	96

File Description	Document
Link for supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View Document

7.1.9 Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens (within 500 words).

Response:

To completely enjoy the rights, citizens must perform their duties towards the country. The rights and responsibilities of an individual are interrelated with each other. If we have rights, we must have their corresponding responsibilities too. The rights and duties of each citizen preserved in the Indian Constitution are very valuable and interrelated which eventually ensure the prosperity of the country. The college tries to inculcate the good values among all the students and staff members to do their duties sincerely towards the institute and towards the nation and this is done by organising various activities. The students are encouraged to conserve energy. They are told to switch off lights and fans when these are not in use in the campus as well as at home. Tree plantation drives are organised frequently for making a positive contribution in the protection of rapidly depleting environment. Various hortative lectures are arranged to make the students environmentally aware. NSS units of the college organise swachhta programmes in the college from time to time. The lectures are regularly organised to sensitize the students towards cleanliness and hygiene issues. Patriotism is also inculcated among students by celebrating Independence Day, Vijay Diwas, Sanvidhan Diwas, Republic Day, etc. in the college.

File Description	Document
Link for details of activities that inculcate values necessary to render students in to responsible citizens	View Document

7.1.10 The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard.

1. The Code of Conduct is displayed on the website
2. There is a committee to monitor adherence to the Code of Conduct
3. Institution organizes professional ethics programmes for students, teachers, administrators and other staff
4. Annual awareness programmes on Code of Conduct are organized

Response: C. 2 of the above

File Description	Document
Code of ethics policy document	View Document

7.1.11 Institution celebrates / organizes national and international commemorative days, events and festivals (within 500 words).

Response:

Celebration of festivals, day of National and international importance

The college celebrates various festivals such as Holi, Dipawali, Lohri, Teej etc. in the college. The college also celebrates important days such as Independence Day, Republic day, Ambedkar Jayanti, Teachers' day, Science Day, Vijay Diwas, International Women's Day, Aids Day, Biodiversity Day, Heart Day, Hindi Diwas, National Integration day, National Voters' Day, Sadbhawana Diwas, Armed Forces Flag Day, Patel Jayanti, Girl Child Day, International Yoga Day

2016-17		
15/08/2016	Independence Day Celebration	
20/08/2016	Sadbhavna Diwas	
05/09/2016	Teachers' Day	
14/09/2016	Hindi Diwas	
24/09/2016	NSS Day	
31/10/2016	National Integration Day	
12/01/2017	National Youth Day	
25/01/2017	National Voters' Day	
26/01/2017	Republic Day	
08/03/2017	International Women's Day	
07/04/2017	World Health Day	
2017-18		
15/08/2017	Independence Day	
20/08/2017	Sadbhawana Diwas	
05/09/2017	Teachers' Day	
14/09/2017	Hindi Diwas	
25/09/2017	NSS Day	
31/10/2017	Patel Jayanti Vallabhbhai	
11/11/2017	National Education Day	
01/12/2017	World Aids Day	
07/12/2017	Armed Forces Flag Day	
25/01/2018	National Voters' Day	
08/03/2018	International Women's Day	

2018-19		
04&05/09/2018	Teachers' Day	
14/09/2018	Hindi Diwas	
24/09/2018	NSS Day	
31/10/2018	National Integration Day	
12/01/2019	National Youth Day	
25/01/2019	National Voters Day	
26/01/2019	Republic Day	
21/06/2019	International Yoga Day	
2019-20		
08/08/2019	Krimi Mukti Diwas	
14/09/2019	Hindi Diwas	
24/09/2019	NSS Day	
01/12/2019	World Aids Day	
13/01/2020	Lohri celebration	
24/01/2020	Girl Child Day	
24/01/2020	National Voter's Day	
2020-21		
15/08/2020	Independence Day	
14/09/2020	Hindi Diwas	
26/11/2020	Constitution Day	
01/12/2020	World Aids Day	
12/01/2021	National Youth Day	
13/01/2021	Lohri Celebration	
23/01/2021	Subhash Chandra Bose Jayanti	
25/01/2021	National Voter's Day	
26/01/2021	Republic Day	
08/03/2021	International Women's Day	
21/06/2021	International Yoga Day	

File Description	Document
Link for Geotagged photographs of some of the events	View Document
Link for Annual report of the celebrations and commemorative events for the last five years	View Document

7.2 Best Practices

7.2.1 Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Response:

Best Practices

Girl Child Education:

Our objective is to improve the literacy rate of girl child in Fatehabad district. The literacy rate in Haryana is 67.91 which is higher than national literacy rate (64.80) rate of India; but if we look at the literacy rate of Fatehabad district as per the data collected in the census of 2001, it has the lowest literacy rate i.e. 58.16, and the female literacy rate is 46.41, and further in the rural areas female literacy rate is only 41.96. Therefore, there is a dire need to improve this ratio. The student strength of the college is about 2000; and being a rural college, the college is contributing a lot to girl child education in the rural areas of Fatehabad.

Fatehabad is one of the districts where literacy rate is comparatively lower. Seven districts of Haryana have low female literacy rate (less than 50%) as per the census of 2001, the reason being the conservational values of the parents who do not wish to send their girl students to co-educational institutions. Being a college dedicated solely to the education of girls, the college provides an opportunity for such students to take up higher studies.

This college promotes higher education of the girl students of the area. The courses offered by the college include BA, B.Sc Medical, B.Sc Non Medical, B.Sc Computer Science and B.Com; the college also runs four P.G. courses i.e. MA Hindi, M.A. Economics, M.A. English, and M.A. Political Science that help students to go for higher education from a college that is very convenient to reach.

The strength of college averages around 1800 since last five years. It will definitely improve the ratio of the girl child education of the district as the education of one girl means the education of two families, and it ultimately results in the formation of a long chain. The contribution of our institution will definitely shine in the next educational census of the Haryana. In addition to this, four alumni of this college are now working as regular faculty members of this college and two are working on contractual basis. One of the alumni (Suman Kharbas) cracked UPSC exam in the year with AIR 158 and many other students are serving in the government and private sectors. In addition to this, the students of this college are also doing very good in the field of sports and cultural activities etc. One of the students was selected in the national team of Kabaddi.

Infrastructure :

For imparting quality education an institute requires good infrastructure and good faculty. As far as the infrastructure of the college is concerned, it has well-equipped labs, computer labs, and an English Language Lab for science, arts, and commerce students. The college has 6 ICT enabled classrooms, one well equipped seminar hall solely for academic purposes. Commuting to the college is easy as transportation facilities have also been provided by the local authorities in the form of special buses for the students of the college. The hostel facility is also there for students and residential flats are there for faculty members. In addition to aforementioned facilities, the college also promotes sports activities keeping in view the health and fitness of the students. The college has one well-equipped gymnasium, an open gymnasium and courts for basketball, volleyball, badminton, kabaddi mats, a table for Table Tennis and track for athletes. Our college has well-qualified and sufficient teaching staff for imparting quality education and sufficient non-teaching staff is there for the administrative purposes.

File Description	Document
Link for Best practices in the Institutional web site	View Document

7.3 Institutional Distinctiveness**7.3.1 Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words****Response:****7.3.1 Describe/Explain the performance of the institution in one area distinctive to its Vision, Priority and Thrust****Beti Bachao Beti Padhao**

Our objective with regard to "Beti Bachao Beti Padhao" is to improve female literacy rate in Fatehabad. The literacy rate in Haryana is 67.91 which is higher than national literacy rate (64.80) of India; but if we look at the literacy rate of Fatehabad as per the data collected in the census of 2001, it has the lowest literacy rate i.e. 58.16, and the female literacy rate is 46.41; and further in the rural areas, female literacy rate is only 41.96. So there is a dire need to improve this ratio. The student strength of the college is about 2000; and being a rural college, this college is contributing positively in their area of female education in the rural areas of Fatehabad. Fatehabad is one of the districts where literacy rate is comparatively lower. Seven districts of Haryana have low female literacy rate (less than 50%) as per the census of 2001, the reason being the conservational values of the parents who do not wish to send their daughters in co-educational institutions.

Female education is very important in overall progress and development of any area. With this view in mind, our college has its own unique mission of educating the females who are not allowed to attend the co-

educational institutions owing to the patriarchy ridden ethics of the society. Our college strives to function uniquely, innovatively and distinctively from other institutions by providing the students such an environment where they can groom their aspiration without the burden of patriarchy. As far as our mission and vision is concerned, the college always tries to implement the distinctiveness in the work. Our college has a large number of students from the surrounding villages. Most of the students are from rural areas and have poor background, but they are not poor in talent, knowledge and humanity. The staffers of the college identify their talent and encourage them as per our mission statement i.e. 'our aim is to bring the girl students into the higher education'.

This college was established in the year 1998 and the main objective was to provide an opportunity to the students of rural area to pursue the higher education for their development and progress of the family. The college provides the students with an opportunity to participate in every curricular, extracurricular and extension activities very actively. Through the NSS, Earn while you Learn scheme, and sports and cultural activities, the girl students get a stage and dais to develop their academic as well as professional, cultural, and social responsiveness. Student welfare schemes offer them the schemes to earn money simultaneously by participating in Earn while you Learn Scheme to fulfil their needs and help them stand independently.

Being a college dedicated solely to the education of girls, the college provides an opportunity for such students to take up their higher studies. The courses offered by the college include B.A., B.Sc. Medical, B.Sc. Non Medical, B.Sc. Computer Science and B.Com; the college also runs four PG courses i.e. M.A. Hindi, M.A. Economics, M.A. English and M.A. Pol. Science that help students to go for higher education from a college that is very convenient to reach.

The campus of the college is very well maintained. The College has about 30 classrooms out of which 6 are equipped with projectors and screens. Wi-fi is accessible from every nook and corner of the college for better connectivity of the internet. The access to the internet makes it very convenient for the teachers to take online classes or to surf for study material. The college has a well-furnished seminar hall with a capacity of around 100 delegates to host any conference, workshop or lectures.

The college has an automated library with around 12,832 textbooks, 999 reference books, 4 journals, INFLIBNET e-journals, and a fully air-conditioned reading hall with various newspapers and the latest magazines for the preparation of current affairs. The college has very well equipped and independent labs for Zoology, Botany, Physics, Chemistry, Home Science, Psychology and Geography for doing hands on training during practicals. The college has very good infrastructure for sports facilities such gymnasium, open gymnasium, table-tennis, badminton court, kabaddi with mats, basketball court, and volleyball court etc.

The college organises the women empowerment programs for making the females confident enough to conquer the battle of life. Various eminent personalities are invited frequently for the guidance on several issues. Special health related seminars, workshops are organised and health check-up camps are organised to diagnose the health issues and provide them with the service of both government and private hospitals in the form of consultancy and expenditure.

Department of Physical Education gives them opportunity to actively participate in kabaddi, kho-kho, chess, volleyball, badminton, athletics, etc. 10 students have been selected for university teams. Our students represented Chaudhary Devi Lal University in kabaddi (national and circle), javelin, badminton, athletics, volleyball, basketball, etc. Cultural department provides them with an opportunity to participate in various cultural competitions of the university level and state level.

In addition to this, four alumni of this college are now working as regular faculty members of this college and two are working on contractual basis. One of the alumni (Suman Kharbas) cracked UPSC exam in 2018 with AIR 158 and many other students are serving in the government and private sectors of national and international repute. These shining stars of college will definitely motivate others to go for higher education and shine better than their seniors.

The education of one girl means the education of two families, and it ultimately results in the formation of a chain. The contribution of our institution will definitely shine in the next educational census of the Haryana.

NAAC

5. CONCLUSION

Additional Information :

1. Science block is a recent addition in the physical infrastructure of the college. It was constructed in the session 2018-19.
2. A connecting passage between Science Block and the Arts & Commerce Block was constructed later on.
3. The security of the students is strengthened with the installation of barbed wire over the boundary wall of the college.
4. A well equipped ICT enabled conference hall is established.
5. B.Sc. Medical programme is being run in the college from the session 2016-17.
6. M.A. Political Science is introduced from session 2021-22.
7. Rain water harvesting, solar panel in Science block, Green Audit, and Energy Audit are some remarkable steps taken in last five years.
8. A proposal is sent to the DHE Haryana for grant for renovation of the auditorium so that it could be utilised more effectively.

Concluding Remarks :

The CMG Government College for Women, Bhodia Khera has been rendering its service since 1998 and catering to the higher educational needs of girl students. The teachers are committed to provide quality education with human values and ethics to the students. The students are provided a healthy environment to develop critical thinking, analytical skills and all round development. The outcome based systematic teaching learning is there in the college. The evaluation system is transparent. The institution organizes wide range of co-curricular and extra-curricular activities and the students participate in them enthusiastically. There are good infrastructural facilities, effective learning resources and supportive administrative practices. The good representation of students, the resourceful mentor system, the informative college website, the feedback mechanism and the active grievances' cell ensure transparency and provide a platform to students to share their views freely.

The institution takes pride in empowering its students through value education by shaping and supporting their aspirations and long-cherished dreams, thus enabling them to keep pace with rapidly changing times. It strives for excellence by ensuring the development of the three pillars of the college— the students, the faculty, and the infrastructure, thus creating a congenial and conducive environment for growth of an individual as well as the society.

6.ANNEXURE

1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification																									
1.4.1	<p><i>Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders</i></p> <p><i>1) Students</i></p> <p><i>2)Teachers</i></p> <p><i>3)Employers</i></p> <p><i>4)Alumni</i></p> <p>Answer before DVV Verification : A. All of the above Answer After DVV Verification: C. Any 2 of the above Remark : Input edited as per the given documents.</p>																									
1.4.2	<p>Feedback process of the Institution may be classified as follows:</p> <p>Options:</p> <p>1. Feedback collected, analysed and action taken and feedback available on website 2. Feedback collected, analysed and action has been taken 3. Feedback collected and analysed 4. Feedback collected 5. Feedback not collected</p> <p>Answer before DVV Verification : A. Feedback collected, analysed and action taken and feedback available on website Answer After DVV Verification: E. Feedback not collected</p>																									
2.1.1	<p>Average Enrolment percentage (Average of last five years)</p> <p>2.1.1.1. Number of students admitted year-wise during last five years Answer before DVV Verification:</p> <table><tr><td>2020-21</td><td>2019-20</td><td>2018-19</td><td>2017-18</td><td>2016-17</td></tr><tr><td>1640</td><td>1689</td><td>1832</td><td>1836</td><td>1744</td></tr></table> <p>Answer After DVV Verification :</p> <table><tr><td>2020-21</td><td>2019-20</td><td>2018-19</td><td>2017-18</td><td>2016-17</td></tr><tr><td>1744</td><td>1678</td><td>1832</td><td>1846</td><td>1744</td></tr></table> <p>2.1.1.2. Number of sanctioned seats year wise during last five years Answer before DVV Verification:</p> <table><tr><td></td><td></td><td></td><td></td><td></td></tr></table>	2020-21	2019-20	2018-19	2017-18	2016-17	1640	1689	1832	1836	1744	2020-21	2019-20	2018-19	2017-18	2016-17	1744	1678	1832	1846	1744					
2020-21	2019-20	2018-19	2017-18	2016-17																						
1640	1689	1832	1836	1744																						
2020-21	2019-20	2018-19	2017-18	2016-17																						
1744	1678	1832	1846	1744																						

		2020-21	2019-20	2018-19	2017-18	2016-17																				
2.1.2	Average percentage of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy) during the last five years (exclusive of supernumerary seats) 2.1.2.1. Number of actual students admitted from the reserved categories year-wise during the last five years Answer before DVV Verification: <table><tr><td>2020-21</td><td>2019-20</td><td>2018-19</td><td>2017-18</td><td>2016-17</td></tr><tr><td>348</td><td>322</td><td>96</td><td>341</td><td>372</td></tr></table> Answer After DVV Verification : <table><tr><td>2020-21</td><td>2019-20</td><td>2018-19</td><td>2017-18</td><td>2016-17</td></tr><tr><td>349</td><td>342</td><td>96</td><td>308</td><td>362</td></tr></table>						2020-21	2019-20	2018-19	2017-18	2016-17	348	322	96	341	372	2020-21	2019-20	2018-19	2017-18	2016-17	349	342	96	308	362
2020-21	2019-20	2018-19	2017-18	2016-17																						
348	322	96	341	372																						
2020-21	2019-20	2018-19	2017-18	2016-17																						
349	342	96	308	362																						
2.3.3	Ratio of students to mentor for academic and other related issues (Data for the latest completed academic year) 2.3.3.1. Number of mentors Answer before DVV Verification : 49 Answer after DVV Verification: 46																									
2.4.3	Average teaching experience of full time teachers in the same institution (Data for the latest completed academic year in number of years) 2.4.3.1. Total experience of full-time teachers Answer before DVV Verification : 312.5 Answer after DVV Verification: 302.5 Remark : Input edited as per the given instruction physical teacher experience is not included.																									
3.4.2	Number of awards and recognitions received for extension activities from government/ government recognised bodies during the last five years 3.4.2.1. Total number of awards and recognition received for extension activities from Government/ Government recognised bodies year-wise during the last five years. Answer before DVV Verification: <table><tr><td>2020-21</td><td>2019-20</td><td>2018-19</td><td>2017-18</td><td>2016-17</td></tr><tr><td>1</td><td>0</td><td>0</td><td>0</td><td>0</td></tr></table> Answer After DVV Verification :						2020-21	2019-20	2018-19	2017-18	2016-17	1	0	0	0	0										
2020-21	2019-20	2018-19	2017-18	2016-17																						
1	0	0	0	0																						

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

3.4.3 Number of extension and outreach programs conducted by the institution through NSS/NCC, Government and Government recognised bodies during the last five years

3.4.3.1. Number of extension and outreached Programmes conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
24	19	30	03	19

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
22	18	30	03	19

4.1.3 Percentage of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc. (Data for the latest completed academic year)

4.1.3.1. Number of classrooms and seminar halls with ICT facilities

Answer before DVV Verification : 13

Answer after DVV Verification: 08

Remark : Input edited, Labs and workshops with ICT facility not to be considered.

5.1.2 Average percentage of students benefitted by scholarships, freeships etc. provided by the institution / non- government agencies during the last five years

5.1.2.1. Number of students benefitted by scholarships and free ships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years (other than students receiving scholarships under the government schemes for reserved categories)

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
137	124	100	103	98

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
00	00	00	00	00

Remark : Input edited as per the given supporting documents .

5.1.3	<p>Capacity building and skills enhancement initiatives taken by the institution include the following</p> <p>1. Soft skills 2. Language and communication skills 3. Life skills (Yoga, physical fitness, health and hygiene) 4. ICT/computing skills</p> <p>Answer before DVV Verification : B. 3 of the above Answer After DVV Verification: C. 2 of the above</p>																				
5.1.5	<p>The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases</p> <p>1. Implementation of guidelines of statutory/regulatory bodies 2. Organisation wide awareness and undertakings on policies with zero tolerance 3. Mechanisms for submission of online/offline students’ grievances 4. Timely redressal of the grievances through appropriate committees</p> <p>Answer before DVV Verification : A. All of the above Answer After DVV Verification: C. 2 of the above</p>																				
5.2.2	<p>Average percentage of students progressing to higher education during the last five years</p> <p>5.2.2.1. Number of outgoing student progression to higher education during last five years Answer before DVV Verification : 49 Answer after DVV Verification: 266</p>																				
5.2.3	<p>Average percentage of students qualifying in state/national/ international level examinations during the last five years (eg: IIT-JAM/CLAT/ NET/SLET/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations, etc.)</p> <p>5.2.3.1. Number of students qualifying in state/ national/ international level examinations (eg: IIT/JAM/ NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations, etc.)) year-wise during last five years Answer before DVV Verification:</p> <table><tr><td>2020-21</td><td>2019-20</td><td>2018-19</td><td>2017-18</td><td>2016-17</td></tr><tr><td>0</td><td>0</td><td>6</td><td>0</td><td>1</td></tr></table> <p>Answer After DVV Verification :</p> <table><tr><td>2020-21</td><td>2019-20</td><td>2018-19</td><td>2017-18</td><td>2016-17</td></tr><tr><td>4</td><td>1</td><td>2</td><td>0</td><td>0</td></tr></table> <p>5.2.3.2. Number of students appearing in state/ national/ international level examinations</p>	2020-21	2019-20	2018-19	2017-18	2016-17	0	0	6	0	1	2020-21	2019-20	2018-19	2017-18	2016-17	4	1	2	0	0
2020-21	2019-20	2018-19	2017-18	2016-17																	
0	0	6	0	1																	
2020-21	2019-20	2018-19	2017-18	2016-17																	
4	1	2	0	0																	

(eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT,GRE/ TOFEL/ Civil Services/ State government examinations) year-wise during last five years

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	26	0	18

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
4	1	26	0	18

Remark : Supporting documents shows the certificates of qualifying certificates of students but appearing students list is not given, edited accordingly.

5.3.1 **Number of awards/medals won by students for outstanding performance in sports/cultural activities at inter-university/state/national / international level (award for a team event should be counted as one) during the last five years.**

5.3.1.1. **Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) year-wise during the last five years.**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
2	3	1	0	4

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
2	2	3	0	4

Remark : Input edited as per the given supporting documents

5.4.2 **Alumni contribution during the last five years (INR in lakhs)**

Answer before DVV Verification : C. 3 Lakhs - 4 Lakhs

Answer After DVV Verification: E. <1 Lakhs

Remark : Input edited as per given audit income certified copy.

6.5.3 **Quality assurance initiatives of the institution include:**

1. **Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements**
2. **Collaborative quality initiatives with other institution(s)**
3. **Participation in NIRF**
4. **any other quality audit recognized by state, national or international agencies (ISO**

Certification, NBA)

Answer before DVV Verification : D. 1 of the above

Answer After DVV Verification: E. None of the above

2.Extended Profile Deviations

ID	Extended Questions				
1.1	Number of courses offered by the Institution across all programs during the last five years				
Answer before DVV Verification:					
2020-21		2019-20	2018-19	2017-18	2016-17
20		20	19	20	19
Answer After DVV Verification:					
2020-21		2019-20	2018-19	2017-18	2016-17
24		24	20	24	23
2.1	Number of students year-wise during last five years				
Answer before DVV Verification:					
2020-21		2019-20	2018-19	2017-18	2016-17
1640		1689	1846	1836	1744
Answer After DVV Verification:					
2020-21		2019-20	2018-19	2017-18	2016-17
1625		1689	1846	1836	1806
2.2	Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during last five years				
Answer before DVV Verification:					
2020-21		2019-20	2018-19	2017-18	2016-17
374		374	374	382	425
Answer After DVV Verification:					
2020-21		2019-20	2018-19	2017-18	2016-17
413		413	374	382	425
3.1	Number of full time teachers year-wise during the last five years				
Answer before DVV Verification:					
2020-21		2019-20	2018-19	2017-18	2016-17
49		46	44	43	36

Answer After DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
48	45	43	42	35

4.3

Number of Computers

Answer before DVV Verification : 101

Answer after DVV Verification : 107