



YEARLY STATUS REPORT - 2020-2021

Part A	
Data of the Institution	
1.Name of the Institution	Ch. Mani Ram Godara Govt. College for Women Bhodia khera
• Name of the Head of the institution	Dr. Rajesh Mehta
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	01667226176
• Mobile no	9416090099
• Registered e-mail	govt.gcwbhoriakalan@gmail.com
• Alternate e-mail	cmggcwnaac@gmail.com
• Address	CMG, GCW Bhodia Khera
• City/Town	Fatehabad
• State/UT	Haryana
• Pin Code	125050
2.Institutional status	
• Affiliated /Constituent	Affiliated
• Type of Institution	Women
• Location	Rural

• Financial Status	UGC 2f and 12(B)				
• Name of the Affiliating University	Ch. Devi Lal University, Sirsa				
• Name of the IQAC Coordinator	Dr. Kavita Rani				
• Phone No.	01667226176				
• Alternate phone No.	9728239893				
• Mobile	9728239893				
• IQAC e-mail address	cmggcwbhoriakhera@gmail.com				
• Alternate Email address	govt.gcwbhoriakalan@gmail.com				
3. Website address (Web link of the AQAR (Previous Academic Year))	http://gcwbhodiakhera.ac.in/MenuData.aspx?Menu=d5jo6AxztEo=				
4. Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	http://gcwbhodiakhera.ac.in/QuickLinks?ID=BFcJrpmMV3E=				
5. Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 2	B+	2.52	2016	01/11/2016	04/11/2021
6. Date of Establishment of IQAC			25/07/2012		
7. Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
Nil	Nil	Nil	Nil	Nil	
8. Whether composition of IQAC as per latest NAAC guidelines			No		
• Upload latest notification of formation of IQAC			No File Uploaded		

9.No. of IQAC meetings held during the year	7
<ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	Yes
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	No File Uploaded
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
<ul style="list-style-type: none"> If yes, mention the amount 	
11.Significant contributions made by IQAC during the current year (maximum five bullets)	
Meetings were held from time to time, API were verified. Various quality improvement steps were taken to ensure overall development of the pupil.	
12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year	
Plan of Action	Achievements/Outcomes
Construction of toilets for staff and students	Work completed
Construction of connecting passage between science block and main block	Work completed
Extension of Parking and separate parking for students	Work completed
Wiring on boundary walls of college	Work completed
ICT enabled well equipped conference hall	Work completed
13.Whether the AQAR was placed before statutory body?	No
<ul style="list-style-type: none"> Name of the statutory body 	

Name	Date of meeting(s)
Nil	Nil
14. Whether institutional data submitted to AISHE	
Year	Date of Submission
2020	10/02/2021
15. Multidisciplinary / interdisciplinary	
16. Academic bank of credits (ABC):	
17. Skill development:	
18. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)	
19. Focus on Outcome based education (OBE): Focus on Outcome based education (OBE):	
20. Distance education/online education:	

Extended Profile

1. Programme

1.1

8

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	No File Uploaded

2. Student

2.1 1638

Number of students during the year

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2 323

Number of seats earmarked for reserved category as per GOI/ State
Govt. rule during the year

File Description	Documents
Data Template	No File Uploaded

2.3 539

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	View File

3.Academic

3.1 49

Number of full time teachers during the year

File Description	Documents
Data Template	No File Uploaded

3.2 53

Number of sanctioned posts during the year

Extended Profile	
1.Programme	
1.1 Number of courses offered by the institution across all programs during the year	8
File Description	Documents
Data Template	No File Uploaded
2.Student	
2.1 Number of students during the year	1638
File Description	Documents
Institutional Data in Prescribed Format	View File
2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	323
File Description	Documents
Data Template	No File Uploaded
2.3 Number of outgoing/ final year students during the year	539
File Description	Documents
Data Template	View File
3.Academic	
3.1 Number of full time teachers during the year	49
File Description	Documents
Data Template	No File Uploaded

3.2	53
Number of sanctioned posts during the year	

File Description	Documents
Data Template	No File Uploaded

4.Institution	
4.1	33
Total number of Classrooms and Seminar halls	
4.2	10.31
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	80
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The college has a well defined mechanism for curriculum delivery and documentation. The curriculum scheme is decided by the affiliating university CDLU, Sirsathrough comprehensive discussion with subject experts in the meetings of the Board of Studies. The curriculum delivery is planned before the commencement of regular studies through weekly lesson plans ensuring optimum spacing of syllabus in study days. The lesson plans are so devised that an exhaustive coverage of syllabus can be ensured. The teachers discuss with students the concepts related to syllabus units and provide them the relevant current information. The students are encouraged to ask questions and provide their inputs to the teachers for effective delivery of curriculum subject matters. The teachers also ask questions from them to get immediate and effective feedback of what they are teaching. The optimum use of ICT through audio-videos, smart class rooms, language labs, compulsory computer awareness classes has been well integrated in the process of curriculum delivery. Not only this, students have

been given opportunities to prepare and speak on the topics which are in their syllabus through seminars, oral presentation of assignments, group discussions and active class participation. They are also provided the written handouts and other study material for ready reference. In the practical subjects, they have been given thorough grounding in the prescribed syllabus units. In some subjects, students are encouraged to do field surveys/studies to get knowledge of the matter first hand. The teachers plan assignments and class tests in such a manner which not only provides comprehensive coverage of syllabus but is also helpful to students in their semester exams. The college has undoubtedly a mechanism for the well planned curriculum delivery. The documentation of curriculum delivery mechanism is ensured through the uploading of lesson plans for the whole semester on the college website for the knowledge of students and for their effective feedback. The teachers also make the students aware of their plan of lesson delivery not only in the beginning of the semester but also time to time during regular classes. They know beforehand the practical or the field survey to be conducted during the semester. The key parameters of course outcomes are laid down and are uploaded on the college website for the ready information of the students.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

College follows the academic calendar provided by the university i.e CDLU(Sirsa).At the beginning of every academic year, the college chalks out an academic calendar according to the academic guidelines provided by the concerned university. The principal of the college sets the time table schedule of each subject for teaching which includes lecture hours. The central time table duly prepared by Time-table committee is displayed on the notice board for information to the students and faculty members.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

B. Any 3 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	No File Uploaded
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

0

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	No File Uploaded

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data

requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	No File Uploaded

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

1.3 - Curriculum Enrichment**1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum**

The college has WomenCell to provide counseling to students, promote gender equity among students and also deal with related issues of safety and security of female students, staff and faculty. The college campus is secured with CCTV and high level security. Awareness about Environment is necessary for the protection of the environment and survival of human life. There is an extensive ongoing tree plantation program by EVS & ECO Club of college. College celebrates the day of National importance as Earth day, Environment day and Ozone day.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	No File Uploaded

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

01

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	No File Uploaded

1.3.3 - Number of students undertaking project work/field work/ internships

0

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	No File Uploaded

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution

A. All of the above

from the following stakeholders Students Teachers Employers Alumni	
File Description	Documents
URL for stakeholder feedback report	Nil
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	No File Uploaded
Any additional information	No File Uploaded
1.4.2 - Feedback process of the Institution may be classified as follows	A. Feedback collected, analyzed and action taken and feedback available on website
File Description	Documents
Upload any additional information	View File
URL for feedback report	Nil
TEACHING-LEARNING AND EVALUATION	
2.1 - Student Enrollment and Profile	
2.1.1 - Enrolment Number Number of students admitted during the year	
2.1.1.1 - Number of students admitted during the year	
1638	
File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File
2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)	
2.1.2.1 - Number of actual students admitted from the reserved categories during the year	
370	

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Remedial classes for weak students are taken by teachers whenever required.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1638	49

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The metnology of teaching is student centric.students do experiments in labs.They effectively participate in various exhibitions. They study the theory and prove it in labs. There is two labs in physics, two labs in chemistry, two labs in botany.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

ICT tools are effectively used in the institution . There are six ICT enabled classrooms . All the teachers used ICT tools during COVID-19. Teachers recorded their lectures , uploaded them on you tube. Many teachers have created google classroom. There was effective communication between teacher and students on live classes platform like - Zoom, Meet etc. Students were given online assignment and tests. Online tests and quizzes were conducted using google forms

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	No File Uploaded

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	No File Uploaded
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	No File Uploaded

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

49

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	No File Uploaded

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	No File Uploaded

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

In order to enrich and keep up the academic performance of the students , continuous internal assessment system is run in the college . Students are engaged in assignments and tests . Practical approach is followed for internal assessment. Activities like class presentation , group discussion , practice test etc. Are conducted by the teachers on regular basis . Proper record is maintained for internal assessment . The students can see their performance in this record . The students also evaluated on the basis of their listening and speaking skill . As a result of this internal assessment , students are effectively engaged in their academic and personal development.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Internal Examination are conducted on time. Results and evaluation process is transparent. Answer sheets are circulated among the students and their grievances are sorted by teachers.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Yes, results are displayed on university website as well as college notice board.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all Programmes (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Various evaluation techniques are applied to assess the programme outcome and actions are taken to improve the results of the students.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<http://gcwbhodiakhera.ac.in/MenuData?Menu=R40IbUfY2TA=>

RESEARCH, INNOVATIONS AND EXTENSION	
3.1 - Resource Mobilization for Research	
3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)	
3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)	
Nil	
File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded
3.1.2 - Number of teachers recognized as research guides (latest completed academic year)	
3.1.2.1 - Number of teachers recognized as research guides	
Nil	
File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	No File Uploaded
3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year	
3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year	
Nil	

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Extension lectures, seminars, exhibitions were organized for the benefit of the students.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

1

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

0

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	No File Uploaded
Any additional information	No File Uploaded

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

20

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

2

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Women cell and NSS organized extension lectures for the community

and students for awareness of COVID-19. Rallies and awareness campaign were done by NSS volunteers to spread awareness about various social issues.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year**3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year**

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration**3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year****3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year**

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	No File Uploaded

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year**3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year**

00

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	No File Uploaded

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Physical facilities for teaching-learning Number Classrooms 42
Laboratories 15 Computers 55

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Facilities Existing/Not Existing Cultural Activities Existing Sports Existing

Games (Indoor: Table Tennis & Badminton)

Outdoor: Kabbadi, Kho-Kho, Football & Basketball)

Existing Gymnasium Existing Yoga Centre NotExisting

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

10

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

Nil

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Name of the ILMS software Nature of automation (fully or partially) Version Year of automation SOUL Fully 2.0 2019

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil
4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	C. Any 2 of the above
File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File
4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)	
4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)	
5.5	
File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File
4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)	
4.2.4.1 - Number of teachers and students using library per day over last one year	

15-20 100-150	
File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Type Total Computers Computer Lab Internet Browsing centers Computer Centers Office Departments Available Bandwidth (MBPS/GBPS) Others Existing 55 3 54 0 0 5 9 4 0 Added 0 0 0 0 0 0 0 0 0 Total 55 3 54 0 0 5 9 4 0

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers

55

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution E. < 5MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure**4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)****4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)****Nil**

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	No File Uploaded

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

College receives grants for maintenance and up-gradation grants from the department of higher education almost every year, through college maintains these facilities.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION**5.1 - Student Support****5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year****5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year**

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	No File Uploaded

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	No File Uploaded

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

B. 3 of the above

File Description	Documents
Link to Institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	No File Uploaded

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
00	
5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File
5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	B. Any 3 of the above
File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded
5.2 - Student Progression	
5.2.1 - Number of placement of outgoing students during the year	
5.2.1.1 - Number of outgoing students placed during the year	

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	No File Uploaded

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	No File Uploaded

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	No File Uploaded

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Subject societies are there for various subjects involving students from all streams. Culultural function and exhibition was organised in time.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	No File Uploaded

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Alumni association of last academic year is still functional. No association was formed this year due to Corona protocol.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The institute is progressing with a mission of providing education to every girl child. And all schemes provided by government are implemented in toto.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

In order, to have a smooth learning curve for the students the Principal has decentralized the work of the teaching staff so that all the staff are involved in one or other activities of the college. 1.The Principal convenes a meeting of the HoD's / Convenors of various committees regularly to discuss the activities of academic and non academic. . All the staff have to take part in the meeting, The minutes of the meeting are recorded.2. Various Committees are formed for academic, co-curricular and curricular activities of the college .The staff members are being appointed as convenors so that they get a chance to enhance their leadership qualities.The Convenors also conduct the meeting with all the members of committee to discuss the upcoming events and duties are being distributed among the members for the effective output. Principal holds the management of all the academic and non academic activities and guides the staff wherever necessary.

The guidelines/instructions of Directorate of Higher Education, Panchkula, Haryana and Chaudhary Devi Lal University, Sirsa are implemented scrupulously.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Curriculum Development :

College follows curriculum developed by CDLU Sirsa (Affiliating University). The curriculum is decided by the Board of studies notified for each subject in whom many teachers of our college are

also included. University also organize meeting of board of studies to update the curriculum time to time and convey the change to college for implementation. In the beginning of every academic session principal convene meeting with the staff and issue instructions regarding the timely and effectively completion of the curriculum.

Teaching and Learning The College promotes innovative teaching methodologies, reviewing and evaluating these methodologies from time to time. Due to COVID online classes were taken via online-platforms and students were provided with study material and notes through whatsapp and googleclassroom mode etc. to teach the concept. The advanced learners are provided with additional study material to score more. The library provides course prescribed books, question papers of previous years to The students are shared with course content at the start of each semester. The faculty prepares lesson plan to teach the course content and uses ICT to help students to prepare for exams. In view of online teaching staff is encouraged to keep in touch with the latest pedagogical developments.

Library, ICT and Physical Infrastructure / Instrumentation:

College has library facility to the students at multilevel. A common library in the main campus has number of text books, reference books, magazine and newspaper for all the general readers. Many of the departments also have managed small libraries in their departments catering the need of their students.

There is a well furnished computer lab with internet facility in the computer department of the college. Almost all the science and commerce department have separate computer facilities with internet access in their respective departments.

College has sufficient class rooms and Labs for arts and commerce of UG and PG faculty in the old campus of college. For Science a new building has been constructed which is having sufficient classrooms and well furnished laboratories for each department viz. Physics, Chemistry, Zoology and Botany.

Apart from that, most of the departments have their own sets of computer system with WiFi accessibility. All the students enrolled in the college are made computer literate under the compulsory computer education.

Human Resource Management

For teaching and other curricular activities, the committees are annually framed and the work is allotted according to the expertise and interest of the faculty members. Departmental meetings are also conducted by Head of the Department to ensure smooth functioning of the departments. The minutes of the meetings of the committees are maintained and the decisions taken are implemented. Non teaching staff shortage against sanctioned vacant posts is compensated through outsourcing policy.

Admission of Students:

.-The college website displays all the courses and the number of seats in each course along with reservation policy for all the categories. As per government directives Online admission process is followed which includes online payment facility in both UG, PG levels. Online admission is made strictly on the basis of merit. Rules implemented by DHE, Panchkula are strictly followed along with norms prescribed by the affiliating CDLU, Sirsa

Examination and Evaluation

The external examination at graduate and post graduate level is conducted by CDLU SIRSA . The schedules for external exams are according to the guidelines mentioned in the academic calendar and are conducted accordingly by the affiliating university. The answer scripts of external examinations at both U.G and P.G. are evaluated by college faculty as allotted by the university . The college is authorized to conduct Internal assessments and Practical exams . The marks of Internal assessment are sent to the University through Portal.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The institute, apart from the Principal's office, Dean Admission and Controller of Exam office, has the following academic Committees:

Type of committee Details Admission Committee

The Admissions Committee has been entrusted the responsibility of conducting admission process of the college

Library- The library at College is gradually growing with resources. The collection comprises of documents in the field of Arts, Commerce and Science. In addition to these, its collection includes Magazines, Journals and Research Reports. Career guidance and Placement cell The cell works efficiently aiming at improving personality development and field related skills for the better placement of students. Planning and Development The benefits of e governance have increased efficiency transparency and accountability , thereby providing fast access to services and lower costs for administrative services . It provides centralized information at one place

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	Nil
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	
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File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user inter faces	No File Uploaded
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	No File Uploaded

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

NIL

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0.0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

30

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	No File Uploaded

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

NA

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Yes ,Internal audit is done by bursar and Principal of college and external audit is done by officials from Director higher education and AG office Haryana.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

NA

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

1. API Score verification is done regularly by IQAC.
2. Utilization of ICT enabled conference hall for various academic and administrative activities.
3. Feedback collection process from students on college website.
4. Functioning of Alumni association

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Reviews are done according to results of students and teaching outcomes. Efforts are done to improve the learning outcomes of the students.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for

D. Any 1 of the above

**improvements Collaborative quality initiatives with other institution(s)
Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Title of the programme

Period from

Period To

Number of Female Participants

Number of Male Participants

Slogan writing and poster making activity about nutritive food under poshan maah

04/09/2021

04/09/2021

50

NIL

Documentry on Kitchen Garden under poshan maah

07/09/2021

07/09/2021

160

NIL

Online Awareness lecture about Covid-19 vaccination under Poshan maah

06/09/2021

06/09/2021

50

NIL

Yoga activity under poshan maah

08/09/2021

08/09/2021

70

NIL

Poster Making activity about nutritive food for healthy food under

11/09/2021

11/09/2021

30

NIL

Two Extension lectures on Mental Health Awareness

13/10/2021

13/10/2021

95

NIL

Extension lecture on "Menstruation Hygiene and PCOD/PCOS

18/10/2021

18/10/2021

115

NIL

Extension lecture cum workshop on Cyber Crime Against Women

1/12/2021

1/12/2021

122

NIL

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	No File Uploaded
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid waste management- Garbage house near Parking Zone is set up to dump or collect wet and dry garbage of the college campus.

Liquid waste management- Sewage dumping well in the college campus for liquid waste of sewage is established in which toilet, urinals and kitchen liquid waste is dumped and emptied after its filling.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- 1. Restricted entry of automobiles**
- 2. Use of bicycles/ Battery-powered vehicles**

B. Any 3 of the above

3. Pedestrian-friendly pathways 4. Ban on use of plastic 5. Landscaping	
File Description	Documents
Geo tagged photos / videos of the facilities	No File Uploaded
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded
7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution	
7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	C. Any 2 of the above
File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded
7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

College organized different cultural activities like 'Parvaaz' and 'Talent Hunt'. Inter college and inter-district quiz and exhibitions on different aspects were organized. Gender equality seminar were conducted by Women Cell and Placement Cell. Talk and seminar for SC/ST and OBC students were conducted to establish communal and socioeconomic harmony. Students were taught in English Language Labs for linguistic awareness. Hindi Diwas and Mathematics Day were celebrated. Teej, Lohri and other regional festivals were celebrated as well as patriotic days like Republic day, Independence Day, Gandhi Jayanti, Martyr's Day, Sadbhavana Diwas were conducted in the college campus with students. All the staff members collectively participated in the college meetings and activities for best campus environment.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Students and employees of the institution were sensitized for values, rights, duties and responsibilities of citizens by organising seminar on Rights of a citizen, talk/lecture by dignitaries, values were inculcated through cultural programmes and important days of great personalities celebration, duties and

responsibilities of the citizen were highlighted on display boards and hoardings in the college campus as well as awarded through seminars.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	Nil
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Govt. College for Women, Bhodia Khera celebrates/ organizes national and international commemorative days like Republic day, Independence Day, Gandhi Jayanti, Martyr's Day, Sadbhavana Diwas, International Yoga day, Voters Day with staff and students and thereby inculcate importance in of these days among peoples to

plant seed of Nationalism and Patriotism among of India. To commemorate the ideology of nationalism and to pay tribute to our great National Leaders, Govt. College for Women, Bhodia Khera celebrates these events with great enthusiasm The Teaching-faculty, non-teaching Staff and Students of this institution all come together under one umbrella to celebrate these occasions and spread the message of Unity, Peace, Love and Happiness throughout society.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. **Participative Management:** To develop the cumulative work culture in a higher education institute, participative management and decentralization of the work is one of the best practices. It helps to handle the different activities of the college with efficiency and also motivate the staff as well as students to complete their assigned task in stipulated time with sense of belongingness. Students get the best environment for learning and overall growth in the institute. Staff fell satisfied with its job because of healthy teaching-learning environment. Though, participative management is a slow and continuous process, but it lays the foundation of the growth of the institute. It creates healthy work environment and helps to understand the inclinations and aptitudes of the working staff. In short, participative management is the key of the successful working of an institute and Govt. College for Women, Bhodia Khera is incorporating it in its practice.

2. **Holistic development of students:** Basic aim of the Govt. College for Women, Bhodia Khera is to provide the environment for their holistic development along with academic curriculum, Co-curricular and extra-curricular activities help to groom the social, rational and vocal expressions of students. The practice

of holistic development of students is effective in development of humanity and is effective in development of humanity and core competency among students is related with their morally humanistic behavior. Holistic development of students and staff ensures the qualitative education and responsible human resource but it needs commitment and dedication of teachers and administration. There is need to develop participatory work culture and encouraging traditions with planning to achieve the desired outcomes. Thus, holistic environment in the institute is the key for production of the good citizens.

File Description	Documents
Best practices in the Institutional website	Nil
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

College life is the best period of once life. Mostly because, it shape up to become the person who want to achieve something in the future. So, selecting the best college becomes all the more important. CMG Government College for women, Bhodia Khera, a premier higher education institute is working with an aim to provide easy access of quality education to the girl students of Haryana. Since 1998, this college is fulfilling all those criterias which make it best place to send girl students for education, and now strength of college indicates towards the craze of this college among people of Fatehabad and especially among the villages of this district. there is very good hostel facility for around 100 students. The college is always striving for the overall development of students so that they will be asset for the society. The college aims at providing profound learning in the chosen subjects, current information about the syllabus related issues, opportunities to develop critical thinking, enhanced analytical skills, grounding in ethics and values, health consciousness and spirit of self discipline. The teachers work as a mentor for the students.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

The IQAC cell of college, college administration, teaching faculty and non-teaching staff are in close association with each other in order to achieve new qualitative benchmarks in proper smooth functioning of college. The IQAC cell of college is in continuous observation for future plans in coming session of college taking base of the feedback from students, teachers, parents, alumni and other stakeholders. The institution will apply more better teaching-learning, co-curricular, extra-curricular activities, extension and research initiatives with all good traditions. Conservation of college resources will be optimize. More books will be added to college library. Cleanliness and hygienic conditions will be maintained in the class rooms and college campus. Various committees will organize activities and extension lecturers for the students. Strict adherence of related SOPs for restricting COVID-19 spread in the campus will be ensured by the college authorities. There will be regular sanitization of college building and adequate availability of soap and sanitizer dispensers. There will be regular 24x7 surveillance with enhanced CCTV camera availability. For increasing the efficiency of college functioning the college administration will ensure more e-governance initiatives with maximum application of e-tools and resources made available by The Government of Haryana, The Higher Education Department.